

**Minutes of the Ordinary Meeting of Wretton Parish Council held on
Monday 6 January 2025 at 7.30pm in All Saints' Church.**

Present: Cllrs Gabby Atling (Chair), Karen Smith (Vice Chair), Martyn Cann, Peter Garnett, Holly Hogan, Debbie Lister.

Members of the public: 2, including County Councillor Martin Storey and Borough Councillor Sue Lintern

Parish Clerk & RFO: Miss L Dawson

1. Apologies for absence.

Apologies were accepted for Cllr Mick Peake.

2. Declarations of interest.

None.

3. Minutes

The minutes of the Parish Council Meeting held on 4 November 2024 were APPROVED as a true and correct record and signed by the Chair.

4. Matters Arising

None.

5. Public participation

5.1 County Councillor Martin Storey spoke regarding the potential refiguration of council structure, further information will be circulated when available. NCC budget meeting to be held in February 2025, public consultations have been received. £56 million has been received from central government for highways maintenance for 25/26. NCC passed a motion to support family farms with regard to inheritance tax.

Contact: cllr.martin.storey@west-norfolk.gov.uk

5.2 Borough Councillor Sue Lintern reported on the 'devolution by default' white paper released on 16th December, available here: ['Devolution by default' to create new era of local power - GOV.UK](#)

Contact: cllr.Sue.Lintern@west-norfolk.gov.uk

5.3 Members of the public – none.

6. Reports to include any updates from previous meetings:

6.1 Chair's Report

It was noted that a parishioner had requested a bus stop on Lynn Road, Highways were

contacted have responded to state that it will not be taken forward due to the lack of formal footway to access the proposed bus stop location.

6.2 Clerk's Report

None.

7. Finance

7.1 Quotes for an internal auditor for 2024/2025 were RECEIVED, Jo Raby was APPROVED.

7.2 It was AGREED to allocate the £1441.01 CIL fund to the play area project.

7.3 To receive a bank reconciliation. RECEIVED.

7.4 To receive details of income received.

7.4.1 Recycling Credit Claim – NCC - £48.98

7.5 To receive and approve the payments list and any other payments received before the meeting.

Company	Description	Net	Vat	Gross
K&M Lighting	9072 Streetlight maintenance 1/12/24 – 31/12/24	£6.16	£1.23	£7.39
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Lolly Dawson	Staff Costs	TBC		
Nurture	354572 – Footpath cutting complete 15/8/24	£141.90	£28.38	£170.28
Nurture	354626 – Churchyard, verge & pond area maintenance complete 11/10/24	£269.02	£53.80	£322.82
Nurture	354625 - Churchyard, verge & pond area maintenance complete September 2024	£360.66	£72.13	£432.79
G Atling	HP Instant Print – Printing 25/12/24	£4.57	£0.92	£5.49
G Atling	HP Instant Print – Printing 25/11/24	£4.57	£0.92	£5.49
G Atling	HP Instant Print – Printing 25/10/24	£4.57	£0.92	£5.49
Norfolk Parish Training & Support	Membership 24/25	£25.00	£0.00	£25.00

7.6 The budget/expenditure review 24/25 was RECEIVED.

7.7 The 25/26 budget was APPROVED.

7.8 The 25/26 precept figure of £11,154.00 was APPROVED, PROPOSED Cllr G Atling, seconded Cllr D Lister. It was NOTED that for a Band D property this is an increase of 51.22%, which equates to an annual increase on a residents Council tax bill of £23.75 from last year's precept, or £2.37 per Council tax payment if spread over 10 months. This is necessary to be able to cover the increase in costs to Parish Council services

such as grass-cutting, dog bins, streetlights, administration & insurance, as well as contribute towards other improvements within the village.

7.9 It was AGREED to commence membership to Norfolk Parish Training Support at a cost of 1% of the precept.

8. Village Matters

8.1 An update on Community Payback team potential projects was RECEIVED. It was AGREED for Cllr P Garnett to lead and attend site meeting, to action hedge cutting with churchyards permission, and tidying area around the bus shelter.

8.2 The play area land.

An offer of £10,000 has been received for the purchase of the land. It was AGREED for the Clerk to carry out valuation of the land, and quote for potential legal costs. Clerk to respond to land agent with counter offer in the region of £5000.00.

9. Planning matters

9.1 Applications

None receive prior to the meeting.

9.2 Decisions

9.2.1 24/01689/FM, Land At E566627 N298166 College Road Wissington Wereham Norfolk - *Creation of a new water storage reservoir in connection with the sugar beet processing and the animal feed drying technology from the British Sugar site.* Application Permitted, 13 December 2024. Delegated Decision.

10. Highways

10.1 It was AGREED to accept THIS grass-cutting quote for £3500.00 for 2025.

10.2 The streetlighting maintenance contract quotes were RECEIVED it was AGREED to accept K&M and request a price match.

10.3 The current bus stop and potential additional bus stop locations. It was AGREED to request a site visit with a highways engineer, the highways proposed location is unsuitable as there is an approved planning application on the site, and the current speed limit is 40mph. The preferred location is still the one proposed by the Council. Cllr K Smith to respond with photographs and measurements to clarify requested location.

10.4 Highways update. It was NOTED that the Council is awaiting response from Highways Engineer regarding the signs and HGV signs. It was noted that a drainage cleanse had been carried out. It was noted that there was some flooding at Low Road.

11. Public participation – none.

12. Items for next meeting's agenda

12.1 To consider and approve a document retention policy

12.2 To consider and approve a risk assessment

12.3 To consider VE Day celebration

13. The date and time of next meetings

13.1 Meetings were AGREED to be Monday 3rd March 2025, Monday 12th May 2025 & Monday 7th July 2025.

It was resolved on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2) PROPOSED Cllr G Atling, seconded Cllr H Hogan.

14. Staffing Matters

14.1 It was AGREED for the Clerk to contact the previous employee.

14.2 The resignation of Miss L Dawson was RECEIVED, it was AGREED to accept the offer to continue as Parish Clerk & RFO and assist with recruitment process.