

Wretton Parish Council

Minutes of the Extraordinary Parish Council meeting Held Monday 5th February 2024 at 7.30pm At All Saints Church

Parish Councillors

Chair: Cllr Martyn Cann Vice Chair: Cllr Mick Peake
Cllr Gabby Atling, Cllr Peter Garnett, Cllr Holly Hogan, Cllr Debbie Lister
Cllr Karen Smith

1. To record the names of those present

Cllr Cann, Cllr Garnett, Cllr Peake, Cllr Atling, Cllr Smith, Cllr Lister and Cllr Hogan.

Cllr S Lintern – Borough Councillor
Cllr M Storey – County Councillor
G Robinson – Clerk and RFO

2. To consider accepting apologies for absence

All councillors are present.

3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There were no declarations of interest declared.

4. To approve the minutes of the last ordinary council meeting held on Monday 8th January 2024 and to consider any matters arising from this meeting

Alteration to the draft minutes

Page 2, item 8 'Action: Clerk and Cllr Storey' after – Cllr Storey will take this up for the Parish Council and the Clerk to report to highways too.

Once this alteration was made it was agreed the minutes were a true and accurate record of the meeting. It was **resolved** that the minutes should be signed.

Cllr Peake queried the resolution to change bank accounts from Barclays to Unity Trust Bank. It was agreed the minutes were correct in this matter. It was noted that Cllr Peake voted against this banking change due to the bank charges of £72.00 from Unity Trust Bank.

5. To allow public participation – to include information from developers, Police representatives or any other person invited to speak

No members of the public were present.

6. To receive reports from Borough and/or County Councillors

Cllr Lintern reported:

The seat grant application was approved but receipts will be needed for this. She has attended an IDB meeting. Flooding and dyke problems need to be reported to NCC and the farmer. Highways need to be contacted regarding the flooding on Cromer Lane. This is because the IDB are not responsible for getting the dykes cleared. Councillors discussed the recent flooding problems in the village, the impact this is having and how these can be resolved.

Members discussed the Jane Forby Trust and enquired how the funds are used and how, in future they could be used.

Cllr M Storey reported:

- Noted that the flooding issues do need to be thoroughly investigated because the flooding matter may only get worse. Cllr Storey noted that he has reported this matter previously and this needs looking into again. He feels that the land is saturated and highways needs to come out to look at the land to see and understand the extent of the problem. He feels that this is a disaster waiting to happen. Clerk to ask A Wallace to come out to visit the village. Cllr Storey would also like to attend the visit. **Action: Clerk**
- Cllr Storey noted the site of the bus stop that recently was being installed. He agreed with the councillors and feels this is a terrible location for the bus stop. The Parish Council should have been consulted on the location.
- NCC budget is now being worked on. This has been challenging but there are reserves which will ultimately help to make a balanced budget.
- 10,000 children benefited from the mental health programme. Cllr Storey felt this was a well worth project, evidenced by the amount of people accessing this service.
- Full details of Cllr Storey's report can be found on the NCC website at: <https://norfolkcc.cmis.uk.com/norfolkcc/CalendarofMeetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/2039/Committee/2/Default.aspx> <https://www.norfolk.gov.uk/news/2024/01/county-council-faces-difficult-budget-decisions>
- Cllr Cann noted that the potholes in the village, although filled have not been done very well at all and this is very disappointing. Cllr Storey will be reporting this to highways along with another local parish that has found their pothole repairs to be poor.

7. Reports to include any updates from previous meetings:

7.1 Chairman's Report

Nothing to report.

7.2 Clerk's Report

Nothing to report.

7.3 Risk Assessment Update

A pole needs replacing on the play area. Cllr Cann to inspect this again and will take the pole down this weekend.

Action: Cllr Cann

It was agreed that going forward the first priority is to make sure the Parish Council is able to lease the ground again. It was agreed to get appropriate plans in place for replacement matting, so if the Parish Council is able to lease the land for further years, this can be replaced promptly.

It was agreed that Cllr Garnett would email the land agent to make enquiries into this matter.

Action: Cllr Garnett

8. To receive current financial update and authorise payments

8.1 To receive bank account balances

No information available.

8.2 To receive details of income received

No information available.

8.3 To consider the recommended payments

£950.40 Westcotec

It was **resolved** this payment should be made.

9. To consider Planning matters

9.1 Applications

Any application that appears on the Borough Council planning portal up to the date of the meeting, that requires the consultation of the Parish Council will be considered by the Councillors at this scheduled meeting, even if the application is not listed on the agenda below. Please check the planning portable for up-to-date information.

24/00018/LDE LAWFUL DEVELOPMENT CERTIFICATE APPLICATION FOR AN EXISTING USE; Occupation of the dwelling and curtilage without complying with the agricultural occupancy condition No.5 attached to planning permission

2/81/1842/O | Orchard Lodge Wretton Fruit Farm West Dereham Road Wretton King's Lynn Norfolk PE33 9RB

After this application was discussed, it was **resolved** to object to the application as it was felt there should be an opportunity for someone to be offered the land to be farmed rather than it automatically having a change of use. This is farming land in a rural community and it should not just be as simple to change.

Action: Clerk

9.2 Decisions

None.

9.3 Address notification

None.

9.4 Correspondence

None.

10 To receive general correspondence via email during the month and consider any further actions required

Councillors decided whether spare defibrillator pads should be purchased.

However, it was **resolved** that an arrangement would be made with the provider to arrange next day delivery on new pads.

Cllr Lister noted that a bench in the village needs removing as it is beyond repair. It was agreed the Clerk would email H Wyett to thank her for the work to try and trace the person that donated it. The bench is being removed but the memorial plaque will be repositioned on a new bench. **Action: Clerk**

The Clerk was asked if the CIL application was submitted by the deadline of the 1/2/24 with the details of items the Parish Council wished to apply for. The Clerk reported that she failed to do this, and apologised for this error.

11 Village projects: Wretton Green and play equipment replacement (Update)
Discussed at item 7.3.

12 To consider items for the Highway Rangers, to be reported to Highways and future traffic management
Councillors discussed the Highway Ranger visits. The Clerk noted that any issues can be reported to her, prior to the notification of a Highway Ranger visit.

13 To adopt updated Standing Orders (Model NALC)
Clerk to email the updated Standing Orders to everyone for consideration. **Action: Clerk**

14 To consider holding a bulb planting event at the Hollow and the continued maintenance there of the Hollow
It was noted that this has been successfully completed.

15 To discuss councillor's email addresses for the purposes of the PC business
Councillors to let the Clerk know their preferred email address to be used for Parish Council business. **Action: All Councillors**

16 To consider areas that require seasonal grounds maintenance and action required
Cllr Lister has written a new scope of works for grounds maintenance. Seasonal ground maintenance will run from 1st March to end of November. Spraying will not be undertaken this year as it is not good for biodiversity.

After discussion as to the work to be included in the scope of works, it was agreed the document would be circulated to possible contractors for them to be able to provide a quote. **Action: Clerk**

17 To consider lighting provision at the Church yard
Parishioners would like lighting on the footpath to the Church. Clerk to make a request to the Church, to see if they could fund some lights, perhaps they could be solar lights. **Action: Clerk**

18 To discuss commemorating the 80th Anniversary of the D-Day Landings on 6 June
Cllr Atling discussed the information provided by NorfolkALC on this commemoration activity and suggested that people from the village come together to commemorate the occasion. There is a tribute to be read. Cllr Atling

suggested a leaflet drop inviting people to attend. This will cost £25.50, all agreed this could be spent to print 200 copies. £26.99 is needed to provide 1000 t-lights to be put in jam jars. Again, this was agreed by everyone.

Action: Cllr Atling

It was noted that the Parish Council would like funding the purchase of a 'Tommy'. The Clerk was asked to find a grant to help fund this. **Action: Clerk**

- 19 To allow public participation – to include information from developers, Police representatives or any other person invited to speak**
No members of the public present.

Cllr Peake left the meeting at 9.20pm

- 20 To receive items for next meeting's agenda**
There were no items suggested for the next meeting.

- 21 Any further reports – for information only**
Bus stop location – It was agreed Cllr Smith and Cllr Atling would take this project through, and duly will let councillors know what is happening.
Action: Cllr Smith and Cllr Atling

Councillors thanked Cllr Lintern for the £200 grant and Cllr Lintern thanked Cllr Smith for completing the application.

- 22 Date and time of next meeting – Monday 4th March 2024 at 7.30pm**
Councillors noted the date and time of the next meeting.

- 23 To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

23.1 To consider quotes for work required
None to consider at this meeting.