

Wretton Parish Council
Minutes of the Ordinary Parish Council meeting
held on Monday 4th September 2023 at 7.30pm
at All Saints Church

Present: Cllr M Cann – Chairman, Cllr P Garnett, Cllr D Lister and Cllr K Smith

8 Members of the public

Cllr M Storey – County Councillor

Clerk: Mrs G Robinson – Locum Parish Clerk

1. To consider apologies for absence

It was **resolved** to accept the apologies from Cllr G Atling, Cllr H Hogan and Cllr M Peake – Vice Chair.

Cllr S Lintern – Borough Councillor

2. Declaration of Interest – Cllrs invited to declare any interest in any item on the agenda

There were no declarations of interest.

Cllr Cann reminded councillors to fill in their Register of members interest forms. Cllrs were asked to send the forms themselves to the Borough Council.

Public participation

Cllr Cann thanked the parishioners for coming to the meeting and asked them to share their comments.

- A parishioner asked for details of who is in charge of the Jane Forby fund. The parishioner was asking in relation to a piece of land that someone rents and she would like to contact someone regarding the land. Cllr Cann will take details of the renter.
- Parishioners noted that they liked the newsletter communication that was delivered to homes recently.

3. Approval of the minutes of the meeting held on 14th August 2023 It was **resolved** to approve the minutes of the meeting held on 14th August 2023 as a true and accurate of the meeting and they were duly signed by the Chairman. (All in favour).

Matters arising

- Grass cutting maps – Members would like to see grass cutting maps - Clerk to obtain these.
- CGM underpayment £45 – this has not been paid yet and needs checking – Clerk to check back. Members feel that the grass has not been cut adequately by CGM since July. There have been many complaints from parishioners about this. Schedule gives a specific date of the cut date of 4th September, but the cut was not completed.

- New defibrillator pads – have these been ordered? This is being pursued but have not been purchased yet. It was **resolved** these should be purchased in accordance with the requirements of the current defibrillator.
- Parish Online invoice – Annual fee having previously been paid for in full by the insurance provider, is now being invoiced directly. It was **resolved** that the Parish Council should continue with this subscription.
- SAM2 – This has now been paid for. At the next meeting the members will consider having the other sign repaired. Cllr Lister suggested that Church Road needs to have the SAM2 sign too. Cllr Storey noted that A Wallace would be able to authorise another SAM2 location for Church Road. – Clerk to follow up.
- Newsletter – It was noted that this did successfully get distributed to all homes in the village and was very welcomed by Parishioners. It was felt the presentation was very good and parishioners were keen to know when the next newsletter would come out. It was agreed that a newsletter would happen again when there was enough content to fill it. Cllr Atling would also take on the updating and checking of the Parish Council website. D Llewellyn will set up so councillors can send and receive emails on their new Parish Council specific email addresses. Cllr Lister noted that the website is out of date with regard to information. Cllr Cann will contact Mr Llewellyn to get the passwords to the Councillors. A Facebook group has been created; Cllr Cann reminded councillors to make sure they report items as a Councillor rather than as an individual. All agreed the Facebook page could now go live.
- Training with Stoke Ferry Parish Council will commence at 10am and finish at 3.30pm at Stoke Ferry Village Hall on Tuesday 10th October. £20.00 per councillor. 4 Councillors will be attending.
- Wretton litter pick – This has not happened since the last meeting. Equipment will come from the Borough Council.

4. Reports to include any updates from previous meetings:

4.1 Chairman's Report

- Received pothole complaint – Councillors to send pictures of any pothole that needs reporting to highways, to the Clerk, together with exact location details.
- Grass cutting complaint – Clerk to feedback on this complaint.
- D Lister – thanked the Parish Council for providing the newsletter and streetlight 10 All Saints Place ready to be upgraded. UK power networks damaged lamp. K&M lighting to put the lamp back up. UK Power networks may have damaged the lamp. Clerk to follow up.
- Community engagement - Cllr Smith would like to attend.

4.2 Clerk's Report

No report at this time. In the process of recruiting a Clerk.

Councillors, together with the Locum Clerk discussed changing the Parish Councils banking provider to Unity Trust Bank.

4.3 Risk Assessment Update

Report from the meeting held with Councillors at the play area on Tuesday 15th August 2023. A general clean-up of the area was done.

It was agreed the Parish Council would progress on renewing the lease of the play area from Ely Diocese. Andrew Faulkner, Maxey grounds – lease expires next year. Currently £113 per year. Lease can be renewed but they would look to increase the lease cost. Provision for burial. Discussed future location of a play area. Agenda item next year. A rotten piece of equipment is going to be removed.

Cllr Lister to get quotes for replacement swings. Paint being sought for painting the wheels of a piece of play equipment. Lease per year – to suggest £125.

- 5. To receive current financial update and authorise payments** It was **resolved** to approve the following payment in line with the budget: K & M Lighting – Lighting maintenance £7.39 est
Limetree printing – Village newsletter £35.00 repay Cllr G Atling expense

Income

Not aware of any

Balances at bank, as at 31st August 2023

Current Account

Savings Account

Balances not known at this time.

Cllr Cann and Cllr Peake are currently the bank signatories.

It was **resolved** to add Cllr Garnett and Cllr Smith as signatories for the Barclays account.

6. To consider Planning Applications received

6.1 23/01376/F | Proposed Detached Dwelling and Garage | Land SW of The Coach House Low Road Wretton Norfolk

Cllr Smith read what the Parish Council response was last time and noted that the application was withdrawn.

Cllr Smith noted the Natural England comment. The application is in a flood zone, but impact of flooding does not need to be taken into consideration by the Parish Council.

Cllr Cann invited comments from parishioners, which the Councillors considered.

No change of use application.

No change from the previous application.

Used comments from the NPF that would support the application rather than noticing all points of NPF.

This is not in fill as it sits separately.

This is now not being used for agricultural use and is just being sitting vacant.

Green sites should be avoided at all costs. This is clearly an agricultural site.

There is an underground ditch at the driveway.

Can be seen from all directions even if not from West.

The application is full of inaccurate information.

There are not enough spaces at the local schools for children at the moment.

Strong Objection – deadline 14th September

Cllr Storey noted that parishioners should make a comment on the planning portal, independent of the Parish Council's response. General public is welcome to come and see the application considered. Would like Ward Cllr Lintern to call the application in – Clerk to ask Cllr Lintern to call this in.

Footpath sign is no longer in the ground, having been snapped at the base. Cllr Smith to provide location details to the Clerk so this can be reported.

7. Village projects: Wretton Green and play equipment replacement (Update)

Previous item at the meeting.

TPO on a tree – Clerk to give Cllr Smith details of how to make an application.

Cllr Storey reported:

- Was glad to see the Parish Council is making headway in recruiting a Clerk
- NCC street lighting up grade with LED in progress in next 24 months • RACC NCC and academy schools – NCC contacted schools 3 times to highlight this issue, so schools have been contacted.
- Since last meeting NCC cannot support ticket offices being closed • Recycling centres – Government set out plans of how recycling will be addressed. Cllr Storey discussed in detail.
- Bus services – Department of transport improvements to be made • Local service improvements have been made.
- Noted country farms and tenants, farm visit took place.
- Lots going on with adult social care improvements
- Further information about these and other issues can be found on NCC website.

A request has come in for temporary parking on the green for about 7 vehicles – discussed and agreed to this request but only within a specific area. Cllr Cann to respond to this effect.

It was resolved to close the meeting to consider the next item.

8. To consider vacancy of Parish Clerk (Update)

It was resolved that the Locum Clerk would be offered the position, which was duly accepted by Mrs Robinson

9. Any further reports – for information only

Date of next meeting – Monday 6th November 2023 at 7.30pm

As there was no further business the meeting closed at 10.00pm