

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT ALL SAINTS CHURCH ON JULY 3rd 2023

Present: Cllr Martyn Cann – Chairman, Cllr Mick Peake, Cllr Gabby Atling,
Cllr Peter Garnett, Cllr Holly Hogan, Cllr Debbie Lister, Cllr Karen Smith

Cllr Sue Lintern

6 Members of the public

Ahead of the meeting our new Brough Councillor, Sue Lintern was welcomed and she introduced herself. She mentioned that CGM had an online portal which the Council could find useful.

1. Apologies for Absence received

None all in attendance

2. No declarations of Interest made

None

3. Approval of Minutes

The minutes of the meeting held on 12/06/2023 were agreed as a true record.
Proposed by Cllr Gabby Atling, Seconded Cllr Peter Garnett.

4.Reports

4.1 Chairman's Report

The Chairman reported that there were ongoing problems with Barclays so we were not able to sign any cheques.

4.2 Clerk's Report

The Certificate of Exemption filed with external auditors.
Yearend documents and CIL report posted on Website
SAM2 CO funding at 50% confirmed – Funds will be transferred sometime this month.
Insurance renewed 1st June 2023 but still needs to be paid
CGM underpayment of £45.00

5.1 Finance Report

It was confirmed that the bank mandates were still in the process of being changed and that no cheques could be written until the process was completed.

Cheques required:

BHBI Insurance	£ 384.15
CGM Invoice 31/05/2023	£ 448.29
CGM Invoice 30/06/2023	£ 299.93
K&M Lighting	£ 7.39
Westcotec (SAM2 sign)	£3840.00
Norfolk ALC	£ 150.00
Admin Expenses	£ 22.59

Bank Balances as at 31/05/2023

Current Account £8,817.43

Deposit Account £3,476.67

5.2 SAM 2 Sign

It was agreed that the original SAM 2 sign should be repaired. Proposed Cllr Peter Garnett Seconded Cllr Mick Peake. The Chairman to liaise with Westcotec.

6. Planning

No planning items.

7. Village Projects

Play Area volunteers to conduct a survey to see what users would like to have added or replaced. Cllr Debby Lister agreed to do review of equipment/ risk assessment. Cllr Karen Smith to act as point of contact.

8. Social Media

It was agreed to form a sub-committee to look at social media and publicity. This would produce a Wretton Parish Council Facebook page and a newsletter Members are Cllr Gabby Atling, Cllr Debbie Lister and Cllr Karen Smith.

9. Further Reports

Litter Pick

It was agreed to look at having a Wretton Litter Pick.

Notice Boards

It was agreed to review notice boards and improve visibility/ access.

Date of next meetings 14th August and 4th September

Meeting closed 9:04