

**MINUTES OF WRETTON PARISH COUNCIL MEETING**  
**HELD AT ALL SAINTS CHURCH ON NOVEMBER 7TH 2022**

Present: Cllr David Llewellyn – Chairman,  
Cllr Martyn Cann, Cllr Peter Garnett, Cllr Ian Mack, Cllr Mick Peake

Also present Borough Councillor Colin Sampson, County Councillor Martin Storey and 2 members of the public.

**PUBLIC PARTICIPATION**

- Discussion took place about the proposed speed reduction to 30mph along Low Road. The Parish Council and residents believe the suggested length of the reduction should be extended to apply from one end of the village to the other. Representations, supported by County Councillor Martin Storey, have been forwarded to Norfolk County Council by the Parish Council and local residents. The issue remains alive but confirmation is needed as to how the speed limit reduction proposal will progress.
- Noted that it has been said that flooding issues along Low Road will be included in a future works scheme.
- HGV's traverse through the village with no weight restriction on Church Road, although weights restrictions are in force on the roads around the village.

**1. Apologies for Absence received from Mandy Peake**

**2. No declarations of Interest made**

**3. The minutes of the meeting held on 22.08.22 were agreed as a true record.**

Noted that reference made to bat boxes from the Borough Council was incorrect.

**4. Reports**

**4.1 Chairman's Report**

- Matters which the Chairman was to raise were covered in public participation. He will continue to liaise with County Councillor Martin Storey regarding the Low Road speed limit.
- Noted that Anglia Water has logged jobs to replace leaking water meters in the parish.
- The Chairman is making changes to improve the Parish Council website.

**4.2 Clerk's Report**

**Parish Partnership**

The signed Memorandum of Understanding to accept the Parish Partnership grant for a second SAM2 Vehicle Activated Sign (VAS) has been returned to Norfolk County Council and a second VAS will now be ordered. The old SAM sign will be returned to the manufacturer for overhaul with replacement leads to be ordered to enable recordings from the sign to be downloaded.

**Planning Update Sessions**

- Presentation from the Borough Council update session e-mailed to Councillors.

- Examination of King's Lynn & West Norfolk Local Plan Review: Publication of Main Inspector's Questions and announcement of examination hearing dates received.

#### **4.3 Risk Assessment Update**

The Annual Inspection of the play equipment has been undertaken for 2022 with the inspection report shared with Councillors. No immediate works were identified but it is recommended that the surface below the swings should be re-instated or perhaps grass matting should be installed. Investigation will be made regarding cost.

### **5. Finance**

Accounts were presented and accepted for payment.

The invoices for ground maintenance will be checked before payment is made as it was questioned if the village footpaths have been cut as claimed during the summer.

#### **Payments approved:**

|                                   |         |
|-----------------------------------|---------|
| Clerks Salary                     | £118.44 |
| Street lighting maint. (K & M) X2 | £38.64  |
| Grounds maintenance               | £564.39 |
| HMRC                              | £44.40  |
| Poppy wreath (s37)                | £23.98  |

#### **Bank Balances at 31.10.22**

|                 |          |
|-----------------|----------|
| Current Account | £8718.30 |
| Savings Account | £3470.43 |

#### **CIL Report**

The Parish Council current account holds CIL money of £2196 received 08.10.18 plus another £1441 received 28.10.19. Total £3637. The Parish Council is looking to spend some of the CIL money on the replacement of the streetlamp lanterns, or possibly some will be used to help fund the new SAM 2 sign. Noted that the £2196 must be spent by 08.10.23.

#### **5.1 Budget 2023**

It was noted the 2022/23 budget is expected to run as estimated but consideration should be given to possible increased need for 2023. There may be election costs to include within the budget plus increased salary costs.

Consideration will be given to the precept request at the January Parish Council meeting. This Council may also wish to include some financial support for Warm Space provision within the local area.

Any possible other large projects will need to be funded and this is something the new 2023 Council may wish to consider in future years.

#### **6. Replacement of streetlamp lanterns with LED:**

It has been agreed that the Parish Council will replace 6 street light lanterns with 20 watt LEDS at a cost of £70.00 each plus VAT with the other 3 lights needing new lamps at £220 each plus vat.

Total £1080 plus vat.

It was resolved that the new lights will be programmed to come at a dusk and switch off at midnight, to then come back at 5.00am and switch off at dawn.

#### **7. Planning**

No planning applications received for consultation.

#### **8. Village projects**

The Parish Council is beginning to investigate grant funding to replace the play equipment in the village. The land where the play area is located is leased to the Parish Council by Ely Diocese. A request has been made to negotiate the lease for a further 25 year term to satisfy grant criteria.

Play equipment providers have been approached and suggestions with costs for new equipment have been received. The ideas can be used as an initial guide, as any contract which will be over £25000 will need to be put out for tender on the .gov Find a Tender website.

#### **9. Other Reports – for information only:**

- Noted that flooding can occur along the West Dereham Road.
- Highways will be made aware that the lifting and removal of sugar beet from fields along the West Dereham Road has resulted in mud being left on the road.
- The Chairman will lay a wreath at All Saints on Remembrance Sunday at 11.00am.
- Notices of Teams meetings hosted by Norfolk Association of Local Councils (including Norfolk County Council budget setting) have been passed to Councillors.
- Cllr Storey spoke of Norfolk libraries all operating as Warm Spaces during opening hours. Information about Warm Spaces will be posted on the Parish Council website and notice boards.
- Cllr Sampson reminded those present he still has a small pot of money local groups can apply for.

#### **Date of next meeting**

Monday January 9th 2023 @ 7.30pm

Chairman's Signature.....

Date.....

DRAFT