

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT ALL SAINTS CHURCH WRETTON
MONDAY 9TH MAY 2022

Present: Cllr David Llewellyn – Chairman,
Cllr Mick Peake, Cllr. Ian Mack, Cllr Mandy Peake, Cllr Paul Williams, Cllr Peter Garnett.

Also present: Borough Councillor Colin Sampson
2 members of the public

1. Election of Chairman

David Llewellyn was nominated and seconded as Chairman and with no further nominations duly accepted the role.

2. Chairman signed Declaration of Acceptance of Office

3. Apologies for Absence received and accepted from:

Apologies for absence received from Cllr. Martin Storey.

4. No declarations of Interest made

5. Election of Vice-Chairman

Mick Peake was nominated and seconded as Vice-Chairman and with no further nominations duly accepted the role.

6. Approval of Minutes

The minutes of the meeting held on 07.03.21 were confirmed as a true record. The Chairman is to sign minutes from the meetings held virtually.

7. Reports

7.1 Chairman's Report:

- The Chairman had given a report during the Annual Parish meeting held prior to the Council meeting. The report is available as part of the minutes of that meeting. It was suggested village projects could be grant funded but any project needs a plan put together to be able to submit a funding application.
- The Chairman has arranged to meet with the Highway Engineer and he will report that the pot holes in Fen Road have still not been repaired nor has the promised "No Parking" sign been erected in the passing places along Fen Road.
- Concern raised regarding the quality of the grass cutting within the parish will be passed to the grounds maintenance contractor.

7.2 Clerk's Report:

Replacement of street lamp lanterns with LED:

6 lanterns could be replaced with 20 watt LEDS at a cost of £70.00 each plus VAT and the other 3 would need new lamps at £220 each plus vat.
Total £1080 plus vat.

The replacement of the street lamp lanterns will be an agenda item for the next Parish Council meeting.

Parish Partnership

Notification has been received that the Parish Partnership bid for a second SAM2 VAS has been successful.

A memorandum of understanding to cover the use of the sign needs to be signed and returned to NCC before the sign can be ordered.

The memorandum must state authorised sites, as agreed with the local Highway Engineer, where the sign can be used.

The parish contribution for the cost of the sign is £1600.

Item 7.

Payments approved:

Clerks Salary	£118.44
Street lighting maint. (K & M) X2	£38.64
Postage	£6.60
365	£59.99
Internal Audit	£135.00
BCKLWN dog bin emptying	£395.20
Npower – street light elec.	£225.32
Grounds maintenance	£595.59
Maxey Grounds – play area rent	£20.60

Bank Balances at 31.03.22

Current Account	£7207.37
Savings Account	£3469.10

Income and expenditure sheets for the year ending March 31st 2022 were available at the meeting, together with a Bank Balance dated 31.03.22.

CIL Report

Current account holds CIL money of £2196 received 08.10.18 plus another £1441 received 28.10.19. Total £3637.

CIL money should be allocated/spent within 5 years of receipt. No CIL money has been spent to date.

Any CIL spend must demonstrate a connection to infrastructure. It has been advised that play equipment could come under Recreation and landscaping of the Green under Commons and Common Pastures.

The Parish Council overall financial position is boasted by holding CIL money with general reserves standing at around £6000.

The Parish Council has managed to run very much to budget once again during the past financial year with no large expenditure being made.

7.1 Insurance

It was resolved to accept the quote received from BHIB for a 3 year long term insurance policy at an annual premium of £346.77

8. The 2021 Annual Governance Statement was approved with the Certificate of exemption duly signed.

9. The Accounting Statement including the year end balance sheet was approved.

10. The Parish CIL Report was agreed and signed. No CIL received or spent during the 21/22 financial year, with total CIL income carried over from previous years £3637.01.

A new bank mandate is needed and this will be an agenda item at the next meeting.

11. Village Projects

- The Green and “pond” remains an issue considered at each parish council meeting.
- The Chairman and resident Mr David Smith produced and distributed a Community Newsletter earlier in the year and convened a special village meeting on April 4th to discuss the Village Green and the “pond”. The meeting was well attended but there has been no further response to the newsletter.
- Norfolk Wildlife have given some advice as to how the “pond” might be managed as wildlife area but decisions still need to be made about what look is wanted .
- A group of local volunteers is willing to meet and help to maintain the area.
- The requested reduction of the speed limit along Low Road is also an ongoing issue. Noted that the Chairman has arranged to meet with the Highway Engineer to discuss this and other matters raised.

- Play equipment could be funded by CIL money and ideas are wanted as to what equipment might be installed. It was suggested the Parish Council could have a presence at the Platinum Jubilee Picnic and this opportunity could be used to research what equipment would be popular.
- The Jubilee bench on the green is to be refurbished in time for the Platinum Jubilee.

12. Planning Applications:

No planning applications received for consultation.

13. Other Reports – for information only:

- It was suggested the second bench on the Green should also be refurbished for the Jubilee.

Chairman's Signature..... Date.....