

**MINUTES OF WRETTON PARISH COUNCIL MEETING**  
**HELD AT ALL SAINTS CHURCH ON JULY 5<sup>TH</sup> 2021**

Present: Cllr David Llewellyn – Chairman,  
Cllr Martyn Cann, Cllr Ian Mack, Cllr Peter Garnett, Cllr Mandy Peake, Cllr Mick Peake.

Borough Councillor Colin Sampson and 12 members of the public.

**PUBLIC PARTICIPATION**

- Concern was raised regarding the length of time left on the lease of the land used for siting the children's play equipment. Confirmed that the lease from the runs until 2028. It is not known at this time whether the Diocese will be willing to renew the lease. The Parish Council is looking at possible options should it be necessary to re-locate the play equipment.
- Back in April Parish Councillors met virtually with the Highway Engineer for the area and are continuing to lobby for the speed limit along Low Road to be reduced from 40mph to 30mph. The housing density along Low Road has increased since the 40mph speed limit was set but there would need to be a traffic survey undertaken if consideration is to be given to lowering the speed limit. The Parish Council has been told this would cost £5000 and further information is awaited from the Highway Engineer. It was suggested all in favour of a reduced speed limit should contact Norfolk County Councillor (NCC) Martin Storey.
- A suggestion has been made that a second Vehicle Activated sign would help record instances of speeding.
- Residents could form a Community Speed Watch Group but at least 6 volunteers are needed for a group to be established. Information and a call for volunteers will be posted on the Parish Council website.
- Residents are looking at what might be achievable to maintain the hole in Wretton Green as a pond or wildlife area, rather than fill it in as was planned. This is an agenda item for the Parish Council meeting.
- Noted that NCC Highways have undertaken some work to help alleviate flooding within the parish and further maintenance work has been promised.

**1. Apologies for Absence accepted from:**

Apologies received from County Councillor Martin Storey.

**2. No declarations of Interest made**

**3. The minutes of the meetings held on 17.05.21 and 14.06.21 were agreed as a true record.**

**4. Reports**

**4.1 Chairman's Report**

Items will be covered within the agenda.

**4.2 Clerk's Report**

- Correspondence received continues to be shared with Councillors.
- Written report submitted prior to the meeting.

### **Update from previous meeting:**

- The Annual Inspection of the Play Area took place 12.05.21 with the report outlining some suggested works. A quote has been received and this matter is agenda item 7 for the meeting on 05.07.21.

### **BCKLWN Local Plan Update**

E-mail forwarded to Councillors 05.07.21 with link to briefing session on the Local Plan Review which is on You Tube: <https://youtu.be/AlH3hFFvb7A>

### **Low Road speed limit**

Nothing has yet been heard from NCC re. the possibility of investigating whether the speed limit along Low Road might be lowered. The Highway Engineer has been e-mailed and phoned but no response has been received.

A copy of the Norfolk Speed Management Strategy was sent to Councillors prior to the meeting.

### **4.3 Risk Assessment Update**

No matters raised. The play equipment will be considered at item 7.

### **5. Accounts were presented and accepted for payment.**

#### **Cheques for approval of payment**

|                                                      |         |
|------------------------------------------------------|---------|
| Clerk's salary                                       | £118.44 |
| K & M Lighting Services x2 (streetlight maintenance) | £38.64  |
| Wel Medical                                          | £50.34  |

Noted that the Parish Council has paid to replace the pads for the defibrillator and as suggested, it was agreed to purchase a further set as replacement will be due in September.

It will be an agenda item for the next Parish Council meeting to consider provision of training for CPR techniques.

### **Finance – @ 28.05.21:**

|                                    |           |
|------------------------------------|-----------|
| Current Account (includes precept) | £10738.45 |
| Business Premium Account           | £3468.45  |

Noted that current cheque signatories are Cllr Llewellyn and Cllr Mick Peake and confirmed that the intention is to add Cllr Cann as a third signatory.

CIL Report Current account holds CIL money of £2196 received 08.10.18 plus another £1441 received 28.10.19. Total £3637. CIL money should be allocated/spent within 5 years of receipt. No CIL money has been spent to date.

02.07.21 Received recycling credit of £70.87 for 20/21

### **6. Planning**

6.1 21/01088/F Self contained detached annex and landscape works incidental to the development at Hillcrest, Field Lane, Wretton

No objections

Noted that the Borough Council website has been down for maintenance recently and on-line planning applications have not been visible.

## **7. Play Equipment**

The annual inspection of the Play Equipment identified issues with wood rotting on the teen shelter and it has since been identified for removal as it is beyond economical repair. Councillors will arrange removal and consideration will be given as to what should replace the teen shelter. It was suggested another bench could be positioned in the Play Area and possibly a roundabout could be put in place of the teen shelter. Costs will be investigated and consideration will be given to using CIL money to provide new play equipment.

A quote will be obtained for the other suggested works to repair the play equipment as in the Annual Report and this will be considered at the next meeting of the Parish Council.

## **8. Village Projects:**

Wretton Green

The Chairman gave some history as to the “pond” on the village green. The hole which was created by developers did not match the planning specification and no enforcement was undertaken to correct this. At the time the land belonged to the Borough Council.

The stream which was originally to feed into the pond was piped and thus there is no water feed to the area.

After the Parish Council purchased the Green it was decided that the trees within the dip needed maintenance and they were removed, with the plan to infill the hole and so increase the usable area of the Green. The cost of infilling has been researched and is horrendous so consideration is now being given to landscaping/flattening the area.

Residents in the village are keen to investigate options for the area and it was agreed a weekend public meeting would be called for ideas and proposals to be brought together for presentation to the Parish Council. A request was made that once a date for the meeting has been set it will be posted on Facebook.

## **9. Village Fun Day**

It was felt that there is still some uncertainty regarding holding events due to Covid-19 restrictions and guidelines still need to be adhered to prior to July 19<sup>th</sup>.

There is a village Fun Day scheduled for July 18<sup>th</sup> and the Parish Council has been asked if the Green can be used for the event. The Parish Council is not organising the event but is happy for it to take place with assurance from the organiser that all necessary precautions have been considered and will be in place. The organiser confirmed at the meeting that an Event Management Plan has been compiled with risk assessment undertaken and relevant insurance obtained.

## **10. Publicity and Social Media**

The Parish Council does not have an official presence on social media but will look at using Facebook as a vehicle to communicate and share information with residents.

## **11. Other Reports – for information only:**

- Potholes have been reported but not yet repaired.
- The Chairman will set a date for the meeting about the Green and advertise the date once it has been ascertained that the Church will be available.

- Borough Councillor Colin Sampson reported that new enforcement rules are to be introduced by the Borough Council to help deal with issues such as dog fouling and fly-tipping. It was noted however that to help enforce the rules effectively residents will be encouraged to report issues to the Borough Council and where possible give names of offenders.
- The next meeting of the Parish Council will be held on August 23<sup>rd</sup> 2021.

**Chairman's Signature..... Date.....**