

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT ALL SAINTS CHURCH WRETTON
MONDAY 17TH MAY 2021

Present: Cllr David Llewellyn – Chairman,
Cllr Martin Cann, Cllr Mick Peake, Cllr Mandy Peake, Cllr Paul Williams, Cllr Peter Garnett.

Also present: Borough Councillor Colin Sampson
1 member of the public

1. Election of Chairman

David Llewellyn was nominated and seconded as Chairman and with no further nominations duly accepted the role.

2. Chairman signed Declaration of Acceptance of Office

3. Apologies for Absence received and accepted from:

Apologies for absence received from Cllr. Mack and County Councillor Martin Storey.

4. No declarations of Interest made

5. Election of Vice-Chairman

Mick Peake was nominated and seconded as Vice-Chairman and with no further nominations duly accepted the role.

6. Approval of Minutes

The minutes of the meeting held on 12.04.21 were confirmed as a true record. The Chairman is to sign minutes from the meetings held virtually.

7. Reports

7.1 Chairman's Report:

- The Chairman had given a report during the Annual Parish meeting held prior to the Council meeting. The report is available as part of the minutes of that meeting.
- Noted that planning application 21/00508/CU has been refused. It is believed the area of land the change of use applied to was felt to be too large.

7.2 Clerk's Report:

E-mail correspondence shared with Councillors includes regular updates and newsletters from BCKLWN and Norfolk ALC.

7.3 Risk Assessment Update

- The Annual Play Equipment Report has been undertaken and once received suggested repair work will be commissioned. This will be an item for the next agenda.

- The bus shelter will continue to be monitored following reports of possible loose roof tiles. Cllrs have looked at the bus shelter roof and do not feel there is a problem.

8. Update on Council Projects

- Consideration as to how to fill in the depression on Wretton Green, referred to as "the pond" is ongoing.
- It is extremely difficult to obtain any information or guidance from the Environment Agency as to what sort of permit is needed (if any) to legally infill the pond.
- Can landscaping be undertaken and a hollow be created by flattening the area?
- The area is looking untidy and needs to be strimmed.

It was agreed some ideas about possible landscaping and how this might be done should be brought to the next meeting.

9. Accounts were presented and accepted for payment.

Cheques for approval of payment

Clerk's salary (April /May) plus postage	£134.28
K & M Lighting Services x2 (street light maintenance)	£38.64
BCKLWN (dog waste bin emptying)	£372.00
HMRC	£44.40
Zurich Insurance	£410.10
A Morgan (Internal Audit)	£118.25
CGM (grounds maintenance)	£372.00
Norfolk ALC subs	£121.87

Bank Balances at 31.03.21

Current Account	£6728.92
Savings Account	£3468.74

CIL Report Current account holds CIL money of £2196 received 08.10.18 plus another £1441 received 28.10.19. Total £3637. CIL money should be allocated/spent within 5 years of receipt. No CIL money has been spent to date.

10. 2020 Annual Governance Statement

Councillors were presented with a copy of the Annual Governance Statement which was considered and approved.

11. 2020 Accounting Statement

Councillors were provided with copies of the 2020 Accounting Statement and appropriate financial records including a bank reconciliation dated 31.03.21. The Internal Auditors comments were also noted. The Accounting Statement was agreed and signed by the Chairman and RFO.

The Council certified that it meets the exemption criteria and is thus exempt from review by the External Auditor and will submit an exemption certificate only.

12. Bank Mandate

Currently the Council has only two cheque signatories. A new bank mandate change pack will be obtained and internet banking will be investigated.

13. Planning Applications:

No planning applications received for consultation.

Disappointment was voiced in that when the Parish Council makes a different recommendation to a planning application than how the application is finally decided it is as though local people do not have any say or any control over what happens at a local level.

11. Other Reports – for information only:

- Pot holes! Low Road, Fen Road and Field Lane.

Chairman's Signature..... Date.....

Minutes of the Wretton Parish Council Meeting held on 14th June 2021 in All Saints Church, to consider planning application 21/00919/F

Present: Chairman D Llewellyn, Vice-Chairman M Peake, M Peake, P Garnett, I Mack and M Cann.

No apologies for absence received.

Declaration of Interest declared by D Llewellyn who handed the Chair over to M Peake.

Single storey rear extension and loft and garage conversion at Ashcroft, Chequers Road, Wretton – Parish Council voted to support the application.

Request made that the Planning Department be asked to ensure the temporary buildings currently located on the site be removed once building work has been completed.