

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY 9th JANUARY 2012

Present–

Cllr David Llewellyn - Chairman, Cllr Mick Peake, Cllr Mandy Peake, Cllr L Beatty, Cllr John Wyett, Cllr. John Reeve.

6 members of the public

1.	<u>Apologies for Absence received from Borough Councillor Mr. C Sampson.</u>	
2.	<u>No Declarations of Interest made.</u>	
3.	<u>The Minutes of the meeting held on 07/11/11 were agreed as a true record.</u>	
4.	<u>Co-Option of new Councillor</u> Mr. Martyn Cann was co-opted to fill the one remaining vacancy on the Parish Council. He duly signed his Declaration of Acceptance of Office.	
5.	<u>Matters Arising</u> • <u>Parish Council website</u> The Chairman reported that the new Parish Council website has not yet gone live due to technical reasons. The website still needs more content uploaded but it is hoped the site will be available within two weeks. The Chairman requested resumes from Councillors to be added to the website. • <u>Footpath at All Saints</u> The footpath at All Saints remains overgrown and Freebridge Housing will be contacted for an update regarding grounds maintenance. • <u>Unidentified noise</u> A concern was raised at the November Parish Council regarding an unidentified loud noise which a resident of Lime House Drove felt emanated from the direction of Wisington Sugar Factory. This has been reported to the Environmental Officer at the factory who suggested a log of the noise should be kept. He felt it unlikely the noise was caused by the factory as it fluctuates and noise from the factory tends to be continuous. • <u>Grass cutting contract</u> The Chairman and Clerk will check the current Parish Council grounds maintenance contract. There has been confusion regarding the mowing of Wretton Green. The Borough Council, as past owners, has historically paid for the Green to be cut. As the Green is now registered to Wretton Parish Council it is the responsibility of the Parish Council to maintain the Green. • <u>Padlock for Play Area</u> It was decided at the November meeting of the Parish Council	Chairman/Clerk

	that the Play Area gate should be locked. As this would restrict access for the grass cutting contractors it was agreed not to put a padlock on the gate but to add a bolt to encourage closure of the gate.															
6.	<u>Chairman's Report</u> The Chairman had nothing further to report. <u>Clerk's Report</u> The Clerk had nothing further to report. <u>Queen's Diamond Jubilee</u> • <u>Seat for Green</u> Cllr. Wyett has further researched the cost of a seat for the Green to celebrate the Queen's Diamond Jubilee. There is a wide range of prices for wooden seats and an average price is around £300 to £400. Cllr. Wyett has approached three local firms regarding provision of a seat and one has offered to produce a seat for the cost of the timber only (estimated at £135.00). This offer was accepted and acknowledgement will be made of this generous sponsorship. It was noted a concrete plinth will be needed to site the seat and the wood will need to be regularly oiled. The cost of a concrete base and a suitable stainless steel plaque for the seat will be researched. The seat will be placed on Wretton Green where the current bench is located and it is hoped installation can be arranged prior to the Jubilee weekend in June 2012. Councillors were asked to pass suggestions for the wording of the plaque to the Clerk. • <u>Trees</u> Cllr. Peake has considered where trees might be planted around the village as discussed at the November meeting of the Parish Council. It was felt Highways would not support tree planting on the roadside verges and therefore the most suitable place for any new trees was thought to be Wretton Green. Borough Councillor Mr. Sampson will be asked whether the Borough Council will supply any trees to celebrate the Queen's Jubilee and it will be checked whether oak trees may be supplied by Sandringham Estate.															
7.	<u>Accounts were presented and accepted for payment.</u> <u>Cheques for approval of payment</u> <table><tr><td>MHB Services x2</td><td>£33.20</td></tr><tr><td>SJ Scarrott (Nov./Dec.)</td><td>£112.38</td></tr><tr><td>IR PAYE</td><td>£42.15</td></tr></table> <u>Financial position @ 30/12/11</u> <table><tr><td>Community Account Balance</td><td>£1787.96</td></tr><tr><td>Business Saver Account (1)</td><td>£686.57</td></tr><tr><td>Business Saver Account (2)</td><td>£12261.83</td></tr><tr><td>Business Saver Account (3)</td><td>£0.36</td></tr></table>	MHB Services x2	£33.20	SJ Scarrott (Nov./Dec.)	£112.38	IR PAYE	£42.15	Community Account Balance	£1787.96	Business Saver Account (1)	£686.57	Business Saver Account (2)	£12261.83	Business Saver Account (3)	£0.36	
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8	<u>Correspondence</u> 8.1 Norfolk Link extra (to be e-mailed to Councillors). 8.2 Police Budget 8.3 Norfolk NRCC Signpost 8.4 Norfolk County Council is offering visits to Norfolk's Materials Recycling Facility – details will be forwarded to Councillors. 8.5 A letter had previously been passed to the Parish Council requesting a donation be made to Stoke Ferry Common Room Youth Club. The club is in its infancy and two representatives from the organisation were present at the meeting to support the clubs application for financial assistance. The meeting was briefly suspended to allow the Youth Club representatives to explain their need for help to purchase equipment. The Club is in need of a storage shed and following some discussion it was agreed the Parish Council would contribute £100.00 to the Youth Club and advertise the club on the Parish Council website. 8.6 Notification of the street lighting maintenance contract renewal date. It was agreed to continue with the present contractor for a further three year period until March 2015.	
9.	<u>No planning applications received for consultation.</u>	
10.	<u>Maintenance of village paths including Lime House Drove</u> <i>Councillors were presented with copies of extracts from the Parish Council minutes from the past ten years where Lime House Drove has been mentioned.</i> The meeting was suspended at this point to allow members of the public present at the meeting to contribute. Much discussion took place regarding the ongoing issues around Lime House Drove. A suggestion was made by a member of the public that the Common Land Society should be contacted regarding ownership of Lime House Drove. Ownership of the drove and whether the Drove is common land are questions that have been debated for some time. It is believed the drove has a registered owner but it is noted on the Conclusive Map of Registered Common Land as registered common land. There are concerns from residents of the Drove regarding access especially as vehicles are said to travel along the Drove at night. The Chairman suggested that any such suspicious activity should be reported to the Police. It was also noted that a sign reading "Access only" could be positioned at both entrances to Lime House Drove to deter use by unauthorised vehicles. The Highway Department would need to grant permission for a sign to be erected. The Drove is a Restricted Byway and thus public access with motorised vehicles is not permitted. There may however be private rights held by owners of the land along the Drove, which may give them and anyone they gave permission to, a private right to drive on the track. There has also been concern for some time regarding the accumulation of water at the entrance to the Drove and the general condition of the track. It is possible both the refuse	

	collection vehicle and the post van will not traverse the Drove if the state of the track worsens. The Highway Department are responsible for the tarmaced area of the Drove and recent communication from them states that investigation is ongoing regarding highway rights over the land in question. When this information has been clarified the intention is to sort out the problems with ponding at the entrance to the lane. The Chairman stated that he would contact the Highway Engineer and again request a proposed solution to the drainage problem and a time frame in which the work would be undertaken. Some discussion also took place regarding the possible encroachment of the Right of Way known as Lydia's Lane. It was noted that there may be other pathways in the parish that have been narrowed due to new fences being erected. Norfolk County Council Rights of Way Officer will be contacted again for advice regarding encroachments of footpaths.	
11.	<u>Review of Standing Orders and Financial Regulations</u> Councillors had previously been provided with copies of the model Standing Orders and Financial Regulations supplied by the National Association of Local Councils. Both were reviewed and accepted as presented.	
12.	<u>Reports from Councillors/items for the next agenda</u> 12.1 It was noted that the front of the Give Way sign at the bottom of Fen Road has fallen out. 12.2 Norfolk County Council Highways Rangers will be visiting the parish and Highways maintenance issues raised will be passed to them. 12.3 A query has been raised regarding whether there is a footpath either side of the river. There is no public Right of Way on the far side of the river.	

PUBLIC PARTICIPATION

No further matters raised by members of the public.

Chairman's Signature..... Date.....