

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY SEPTEMBER 8TH 2014

Present– Cllr David Llewellyn - Chairman, Cllr Mick Peake, Cllr Mandy Peake, Cllr Lydia Beatty, Cllr Martin Cann, Cllr John Reeve, Cllr John Wyett.

County Councillor Martin Storey
 7 members of the public

1.	<u>Apologies for Absence</u> Borough Councillor Colin Sampson	
2.	<u>No Declarations of Interest made</u>	
3.	<u>The Minutes of the meeting held on 07/07/14 were agreed as a true record.</u>	
4.	<u>Matters Arising from previous meetings</u> • <u>Dog waste bin</u> A new dog waste bin has been erected by the river bridge along Fen Drove. The Borough Council will be notified of this so it can be added to the emptying schedule. • <u>HGV signs for Wretton Row</u> Now the holiday season is over the Clerk will follow up the request for signs for Wretton Row stating it is unsuitable for HGVs. Highways have offered to assist with locating the signs but may ask for a contribution towards the purchase cost of the signs. • <u>Paper Bank</u> The paper bank by the bus shelter is full and needs to be emptied. The waste collector is aware of this but cannot provide a date for emptying. A request was made for only paper for recycling to be placed in the bin. Any contamination could affect the price received from recycling credits and thus it is important only waste paper is placed in the bin. Money received from recycling credits is put towards maintenance of the play equipment in the village.	
5.	<u>5.1 Chairman's Report</u> • The Chairman voiced his concern that the paper bank is not being used appropriately by some people. • The web site hosting is due for annual renewal and it was noted that the same cost has been maintained for the second year. <u>5.2 Clerk's Report</u> • The Clerk had nothing further to report other than to say Anglia Water has been approached regarding information as to when the sewerage system is flushed and to enquire if the area of the land that may be owned by Anglia Water near All Saints Place has been offered for sale.	

	A response is awaited. <u>5.3 Risk Assessment check</u> Regular checks are made of the Green and Play area. As a result quotes are being sought for replacing the fencing around the play area and the small swings have been removed due to rotting of the supports. Replacement costs will be investigated. It is hoped the equipment may still be under guarantee.																	
6.	<u>Accounts were presented and accepted for payment.</u> <u>Cheques for approval of payment</u> <table><tr><td>SJ Scarrott (July/Aug.)</td><td>£112.48</td></tr><tr><td>K & M Lighting (x2 Aug/ Sept.)</td><td>£33.78</td></tr><tr><td>Web site hosting</td><td>£72.00</td></tr><tr><td>HMRC – PAYE</td><td>£42.00</td></tr></table> <u>Financial position @ July 31st 2014</u> <table><tr><td>Community Account Balance</td><td>£3440.53</td></tr><tr><td>Business Saver Account (1)</td><td>£687.46</td></tr><tr><td>Business Premium Account</td><td>£12277.13</td></tr><tr><td>Business Saver Account (2)</td><td>£0.36</td></tr></table> It was noted that once all agreed payments have been made the Community Account will stand at £3147.29. Finances are being managed satisfactorily and in line with the agreed budget.	SJ Scarrott (July/Aug.)	£112.48	K & M Lighting (x2 Aug/ Sept.)	£33.78	Web site hosting	£72.00	HMRC – PAYE	£42.00	Community Account Balance	£3440.53	Business Saver Account (1)	£687.46	Business Premium Account	£12277.13	Business Saver Account (2)	£0.36	
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7.	<u>Correspondence</u> 7.1 Poster received regarding Kick Start Scheme. 7.2 The Chairman has received a letter of concern regarding parking by Fendicks Cottages. Land next to the cottages is owned by the Jane Forby Charity which has been approached to see if anything can be done to alleviate the situation. The trustees of the Charity are due to meet and this matter will be discussed by them. It was noted that any matters relating to vehicle obstruction should be reported to the Police.																	
8.	<u>Planning Applications for consideration</u> It was noted that an application for a Lawful Development Certificate Ref.No.14/01122/LDE relating to Church Farm, Low Road, Wretton had been sent to the Parish Council for consultation. The Parish Council made no comment however as the application is an extension of time for an application originally granted in September 2008.																	
9.	<u>Maintenance of footpaths</u> It was noted Lydia’s Lane is so overgrown it is almost impassable. The Parish Council has looked into the possibility of adding the cutting of footpaths in the parish to the grounds maintenance schedule already undertaken. However the Rights of Way in question are across private land and therefore insurance issues are raised and an agreement would need to be in place with Norfolk County Council Highways before the Parish Council could engage a contractor to undertake this work.																	
10.	<u>Replacement of fencing around the Play area</u>																	

	One quote has been received to replace the fencing around the play area and others are awaited. This will therefore be an agenda item for the November Parish Council meeting. It was suggested that the replacement fencing need not be so high as the current fencing and this probably cheaper option will be investigated. Two galvanised gates will also be needed.	
11.	<u>Further Reports</u> • Concern has been raised about bright lighting at the Chicken Farm in Fen Drove. This was raised with the company and no further complaint has been received by the Parish Council. • Overgrown hedges were reported along Low Road from just before the Clover Club to the school. The speed limit sign is hidden by the overgrowth. The land owner will be approached about this.	

PUBLIC PARTICIPATION

- Members of the public were present to express concern that it appears encroachment of Lydia Lane by extension of a garden fence has resulted in the route of the footpath being altered and those trying to traverse the path are now forced to walk in the ditch.
The Parish Council has made representation to Highways about this but Norfolk County Council is not minded to pursue the matter as their view is that there is no barrier across the path and the line of the path should follow the edge of the field.
The land is thought to be common land so it may be that encroachment has been made on to common land and the Parish Council will investigate this further.
It would be helpful if parishioners could provide evidence of encroachment.
- Concern was voiced regarding use of land along Lime House Drove which belongs to the Jane Forby Charity. The Environment Agency is aware of the concerns and use is being monitored.
- County Councillor Martin Storey gave an update on current issues from Norfolk County Council. Information relating to the County Council can be found at www.norfolk.gov.uk

Chairman's Signature..... **Date**.....