

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY JULY 4th 2016

Present– Cllr David Llewellyn - Chairman, Cllr Mandy Peake, Cllr John Wyett, Cllr Martyn Cann
 Cllr Mick Peake, Cllr Ian Mack, Cllr Bill Whitmore.

County Councillor Martin Storey
 Borough Councillor Colin Sampson
 12 members of the public

1.	<u>No Apologies for Absence</u> The Chairman welcomed those present and set out the format of the meeting. Members of the public may be invited to address the meeting and have an opportunity to speak during public participation but no defamatory statements will be tolerated by the Council and anyone making offensive comments would be asked to leave the meeting.	
2.	<u>No Declarations of Interest made</u> Councillors were reminded to declare any interests at the appropriate time during the meeting.	
3.	<u>The Minutes of the meeting held on 04/05/16 were agreed as a true record.</u>	
4.	<u>Matters Arising from previous meetings</u> <u>Dog waste bin</u> A new dog waste bin has been installed adjacent to the bus shelter.	
5.	<u>5.1 Chairman's Report</u> - The Chairman and Cllr. Whitmore are to meet to agree where the Vehicle Activated Speed Signs and the village gates, which will be part financed through the Norfolk County Council Parish Partnership Scheme, would best be positioned. - Much discussion took place regarding the lack of grass cutting being undertaken on roadside verges and in particular the hazard this is creating on the corner near the Old Red Lion. Highways have agreed that a team will be dispatched to trim the grass and this will be monitored. There is currently debate between Norfolk County Council and the Borough Council regarding responsibilities for the area by All Saints Place. A revision of the number of cuts the Borough Council will make has recently taken place and the matter is to be brought up again at a meeting in the next week. It is likely that parishes where extra grass cutting is wanted will be asked to contribute towards the cost. Wretton Parish Council is willing to enter into dialogue about this but contribution could mean a rise would be necessary in the precept. - Signage to discourage HGVs travelling through the village has been approved by Highways but such signs would need to be purchased. Wereham Parish Council has been investigating provision and Wretton Parish Council may consider taking the same action if it is thought the signs	

	will make a difference. 5.2 Clerk's Report/5.3 Risk Assessment The Annual Play Equipment Inspection is booked at a cost of £70 plus VAT. Concerns raised in the last report have been rectified. It was noted that no revised grounds maintenance contract has yet been produced by the contractors but the cutting schedule is on course despite the extremely wet weather. The footpaths in the parish are due to be cut as part of the contract but this has been undertaken by members of the public not the contractors.																									
6.	<u>Accounts were presented and accepted for payment</u> Cheques for approval of payment <table> <tr> <td>SJ Scarrott</td><td>£114.46</td></tr> <tr> <td>K & M Lighting (x2)</td><td>£36.88</td></tr> <tr> <td>Sound Wave Marketing</td><td>£72.00</td></tr> <tr> <td>Postage</td><td>£8.96</td></tr> <tr> <td>All Saints Academy (hire of room)</td><td>£15.44</td></tr> <tr> <td>CGM</td><td>£165.00</td></tr> <tr> <td>Photocopying</td><td>£11.00</td></tr> <tr> <td>Wretton PCC</td><td>£5000.00</td></tr> </table> 6.1 It was decided that the proposal to donate £5000 towards the project to improve access to All Saints Church would be honoured and those voting agreed the money should be released. Cllrs Mack and Wyett declared an interest in Church matters and did not take part in the vote. Financial position @ 31.05.2016 <table> <tr> <td>Community Account Balance</td><td>£3157.44</td></tr> <tr> <td>Business Saver Account (1)</td><td>£1.08</td></tr> <tr> <td>Business Premium Account</td><td>£12287.96</td></tr> <tr> <td>Business Saver Account (2)</td><td>£0.36</td></tr> </table>	SJ Scarrott	£114.46	K & M Lighting (x2)	£36.88	Sound Wave Marketing	£72.00	Postage	£8.96	All Saints Academy (hire of room)	£15.44	CGM	£165.00	Photocopying	£11.00	Wretton PCC	£5000.00	Community Account Balance	£3157.44	Business Saver Account (1)	£1.08	Business Premium Account	£12287.96	Business Saver Account (2)	£0.36	
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7.	<u>Correspondence</u> (copied to Councillors) • NorfolkALC Newsletter – Summer Seminar • SNAP Meeting Minutes • Community Action Norfolk (CAN) Newsletter • NCC Parish Partnership Scheme to be repeated in 16/17 • Highways Rangers visit – cleared gullies along Church Path and Low Road in May • Older Persons Forum • West Norfolk CCG Patient and Stakeholder Newsletter • CPRE planning wardens scheme • Police & Crime Commissioners Survey • Information and Advice in West Norfolk • Norfolk Community Foundation Bulletin Also received NCC Campaign information "Speak Up".																									

8.	<u>Planning application received for consideration</u> (Cllr Mick Peake took no part in the discussion): Variation of condition 2 of planning permission 15/00411/F: To vary previously approved drawings at Cranberry, Low Road, Wretton The variation is that the southern facing wall will now have a wood cladding surface dressing as opposed to the original brick. The Parish Council had no comment to make as this is a previously agreed plan.	
9.	<u>Financial Regulations</u> All agreed to accept the revised Financial Regulations as presented. The Regulations will be displayed on the Parish Council website.	
10.	<u>Bank Mandate</u> It was agreed John Wyett will be the third signatory for the Parish Council bank accounts. Signatories to be Chairman David Llewellyn, Vice-Chairman Mick Peake and Cllr. John Wyett. It was also agreed, as recommended by the Internal Auditor, that the two Business Saver accounts the Parish Council holds which contain very small amounts of money will be closed.	
11.	<u>Transparency Fund Grant</u> It was agreed an application will be made to the Transparency Fund Grant to purchase a laptop for the Parish Council.	
12.	<u>Neighbourhood Plan</u> Discussion took place regarding whether the Parish Council should undertake a Neighbourhood Plan. Members of the public present were invited to pass comment and as a result Cllr. Mack will move ideas forward with a possible public meeting to be arranged in the Autumn. Information will be provided on the Parish Council website.	
13.	<u>Jane Forby Charity Update</u> It is up to the Trustees of the Charity to follow the Scheme which acts as the governing document of the Charity and to work in the best interests of the Charity. The Parish Council nominates two trustees. Currently the Charity is looking to register the land owned and this is in the hands of the solicitor acting for the Charity. Further basic information can be found on the Charity Commissions website.	
14.	<u>Further Reports</u> • Thanks were voiced to Cllr Whitmore for cutting the island at the top of Fen Road and for putting in the post for the dog waste bin. • It was reported that there are potholes everywhere! • Roadside hedges are in need of cutting. • Cllr Whitmore has offered to replace the missing tile on the bus shelter. • Ivy needs clearing from the bus shelter. • The paperbank continues to be well used. • County Councillor Martin Storey responded to the complaints relating	

	to the lack of grass cutting of the verge at All Saints Place. Borough Councillor Colin Sampson was tasked with obtaining a map of the area to show which pieces of grass the Borough Council should be maintaining. • Cllr. Colin Sampson informed the meeting that the Borough Council is in favour of the proposals for devolution which would see a new combined authority established for Norfolk and Suffolk to be headed by an elected mayor. Details about the proposal can be found on the County Council website. • It was noted that horses can be permitted on footpaths if the landowner has given permission. • A request was made for the possible provision of further dog waste bins within the parish. This would be considered if a need is identified. There is currently three bins in the parish. • The road surface is crumbling at the West Dereham junction. • A request was made for the parish grass cutting schedule to be made available on the Parish Council website. • The suggestion for a defibrillator to be positioned in the telephone box will be an agenda item for the next Parish Council meeting on September 12th. • Consideration as to how to manage the trees around the 'pond' will also be a future agenda item.	
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PUBLIC PARTICIPATION

- Comment was made regarding parking by Fendick's Cottages and how vehicles parked in the area may be pulling onto the road on a bend.
- The parish boundaries were queried.

Chairman's Signature..... **Date**.....