

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY MARCH 3RD 2014

Present– Cllr David Llewellyn - Chairman, Cllr Mick Peake, Cllr Mandy Peake, Cllr Lydia Beatty, Cllr Martin Cann, Cllr John Reeve, Cllr John Wyett.

Borough Councillor Colin Sampson
County Councillor Martin Storey
2 members of the public

1.	<u>No apologies for Absence</u>	
2.	<u>No Declarations of Interest made</u>	
3.	<u>The Minutes of the meeting held on 06/01/14 were agreed as a true record.</u> Cllr Beatty left the meeting.	
4.	<u>Matters Arising from previous meetings</u> • <u>Dog waste bin</u> Both the Borough Council and the Highway Technician have verbally agreed the position for a dog waste bin to be located near the bridge along Fen Drove. Once written confirmation has been received a dog waste bin will be ordered. • <u>Rights of Way</u> NCC Highways has again been asked about the encroachment of the paths at Lydia's Lane and Wiles Drove. The Highway Technician has visited again and although encroachment has been recorded it was stressed that as the Rights Of Way are passable no action will be taken by the Highways Department at this time. However, the Parish Council remains unhappy that the historic route of the path at Lydia's Lane appears to have been diverted and that common land has been fenced off. It was agreed the Parish Council will continue to investigate ownership of common land within the parish. • <u>Security lights</u> Light pollution from security lighting is seen as a nuisance in the parish. The Clerk has contacted one reported household to request that over bright lighting be re-positioned so as not to cause a nuisance. Occupiers of a second dwelling will also be contacted. • <u>Highway Rangers</u> The Highway Rangers have visited the parish since the last Parish Council meeting. The road was swept and reported pot holes have been repaired.	

5.	5.1 Chairman's Report - The Chairman voiced his possible interest, as a resident of Wretton Row, but reported concern regarding HGVs trying to traverse Wretton Row as significant damage is being caused to verges along Wretton Row. The Highways Technician is aware of this problem but has indicated that signage to state that the road is not suitable for HGVs is unlikely to be provided by Norfolk County Council due to funding restraints. Wereham Parish Council is also concerned about this matter and contact will be made to see if any joint approach would be helpful. - Field Land name plate sign needs to be re-erected. 5.2 Clerk's Report - It was noted the Parish Council notice boards are in need of some maintenance work. 5.3 Risk Assessment check Checks made of the Green and Play area. Nothing to note, although there is an accumulation of rubbish in the "pond" possibly resulting from recent windy weather.																	
6.	<u>Accounts were presented and accepted for payment.</u> <u>Cheques for approval of payment</u> <table><tr><td>SJ Scarrott (Jan/Feb.)</td><td>£112.48</td></tr><tr><td>K & M Lighting (x2)</td><td>£33.78</td></tr><tr><td>General Power of Competence Clerk training</td><td>£20.00</td></tr><tr><td>HMRC – PAYE</td><td>£42.00</td></tr></table> <u>Financial position @ January 31st 2014</u> <table><tr><td>Community Account Balance</td><td>£1378.39</td></tr><tr><td>Business Saver Account (1)</td><td>£687.28</td></tr><tr><td>Business Premium Account</td><td>£12274.07</td></tr><tr><td>Business Saver Account (2)</td><td>£0.36</td></tr></table> Councillors were presented with a budget update and internal statement. 6.1 It was agreed to approach Mrs A Morgan with a view to her appointment as the Internal Auditor for Wretton Parish Council.	SJ Scarrott (Jan/Feb.)	£112.48	K & M Lighting (x2)	£33.78	General Power of Competence Clerk training	£20.00	HMRC – PAYE	£42.00	Community Account Balance	£1378.39	Business Saver Account (1)	£687.28	Business Premium Account	£12274.07	Business Saver Account (2)	£0.36	
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7.	<u>Correspondence</u> 7.1 Planning Application 14/00241/F Construction of one house and garage following demolition of existing house and outbuildings at Westview, Cromer Lane, Wretton was considered. The Parish Council chose to make no observations. <i>Cllr M Peake took no part in discussion of the above planning application.</i> 7.2 It was noted that the Borough Council will make a decision regarding the planning application to expand the chicken farm in Fen Drove on March 6th. 7.3 Norfolk Association of Local Councils – Norfolk Link etc, Councillors informed of upcoming events 7.4 Safer Neighbourhood Panel meeting – Wednesday March 5th 7pm Downham Market Town Hall. 7.5 An obstruction of the footpath outside the Old Granary was reported to the Parish Council. This was passed to the Safer Neighbourhood Team.																	

8.	<u>Provision of a wildlife area on Wretton Green</u> The Clerk and Chairman met with an officer from Norfolk Wildlife Trust to consider whether the 'pond' area on Wretton Green can be designated as a Wildlife Area. From this meeting a suggestion was made that a survey could be undertaken of the wildlife in the "pond". However, as a survey would cost £250 it was agreed that this will not be undertaken. Possible future maintenance of the trees in the pond will be considered and this will be looked at again in the autumn. Boughton Parish Council will be approached for advice as the Council successfully maintains Boughton Common and has experience of habitat management.	
9.	<u>Standing Orders</u> It was agreed to adopt the revised Standing Orders as presented. The Clerk will tailor the Orders to reflect Wretton Parish Councils previous Standing Orders.	
10.	<u>Further Reports</u> • Grounds Maintenance Contract – Councillors all have will a copy of the grass cutting schedule for the forthcoming season. The first cut is planned for April 2nd and cuts will then be fortnightly. Councillors will monitor the grounds maintenance. • Councillors agreed to undertake further maintenance of Green Lane on March 22nd. • Wretton Annual Parish Meeting will be held at 7pm on May 13th in All Saints Church.	

PUBLIC PARTICIPATION

- Comment was received that Westview was the village post office and that is why the building was of red and white brickwork. Comment was also made that because of its history this building ought to be a listed building and it ought not to be demolished. Parishioners not in agreement with the view of the Parish Council not to pass any observation regarding the planning application for Westview were advised to pass their comments to the Borough Council.
- County Councillor Martin Storey introduced himself and offered his services to the Parish Council should he be in a position to assist.
- Some discussion took place regarding the maintenance of roadside verges and how plants and wildlife might be encouraged.

Chairman's Signature..... Date.....