

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY NOVEMBER 2ND 2015

Present– Cllr David Llewellyn - Chairman, Cllr Mandy Peake, Cllr John Wyett Cllr Mick Peake, Cllr Ian Mack, Cllr Bill Whitmore.

County Councillor Martin Storey
 Borough Councillor Colin Sampson
 4 members of the public

1.	<u>Apologies for Absence</u> Cllr Martin Cann	
2.	<u>No Declarations of Interest made</u>	
3.	<u>The Minutes of the meetings held on 14/09/15 and 12/10/15 were agreed as a true record.</u>	
4.	<u>Matters Arising from previous meetings</u> <u>Grounds Maintenance Contract</u> No requested revised contract has yet been received from the grounds maintenance contractor. The Council has however received credit of £125 as the footpaths had not been cut as agreed in the contract. It was agreed another grass cut should be undertaken as due to the mild weather the grass on the Green is quite long. <u>Overgrown Hedges</u> Overgrown hedges around the parish have been cut. <u>Bridleway sign</u> One sign for Farhill Drove bridleway has been repositioned by Councillors but another is still needed. This will be reported to Highways again. <u>Paperbank</u> The paperbank has been emptied and signs will be placed on it saying "paper only".	
5.	<u>5.1 Chairman's Report</u> - The Chairman had nothing further to report but he had attended a planning committee meeting at the Borough Council earlier in the day to speak against planning application 15/1350/O. <u>5.2 Clerk's Report</u> - HGV Signs The local Highway Engineer has told Wereham Parish Council the same as Wretton Parish Council that further signs through the villages, which it is felt would deter HGV's trying to navigate narrow roads, will not be provided. Norfolk County Council must justify all new signs but County Councillor Martin Storey has approached the Highways Western Area Manager to ask him to	

	consider the request for further signage. If signs are not possible it was felt other alternatives for mitigating against large vehicles destroying the road verges ought to be found if possible. Sat Nav's are thought to be causing vehicles to travel along unsuitable routes. 5.3 Risk Assessment • The Annual Play Equipment Inspection Report has been received and considered. Most findings are low risk but there is one moderate risk as the cross bar of the Multi Play has some rot. The company which has supplied timber to replace beams previously will be asked to quote to undertake the suggested maintenance work on the play equipment. • One quote has been received to undertake a tree survey of trees the Parish Council is responsible for. Further quotes will be sought and this will be an agenda item for the next meeting.																							
6.	<u>Accounts were presented and accepted for payment.</u> <u>Cheques for approval of payment</u> <table><tr><td>SJ Scarrott</td><td>£154.24</td></tr><tr><td>SJ Scarrott (Royal British Legion poppy wreath donation s137)</td><td>£18.50</td></tr><tr><td>K & M Lighting (x2)</td><td>£36.88</td></tr><tr><td>CGM</td><td>£232.50</td></tr><tr><td>HMRC PAYE</td><td>£42.00</td></tr><tr><td>Play area fencing</td><td>£1700.00</td></tr><tr><td>BCKLWN play equipment inspection</td><td>£84.00</td></tr></table> <u>Financial position @ 30.09.15</u> <table><tr><td>Community Account Balance</td><td>£3233.59</td></tr><tr><td>Business Saver Account (1)</td><td>£687.90</td></tr><tr><td>Business Premium Account</td><td>£12284.90</td></tr><tr><td>Business Saver Account (2)</td><td>£0.36</td></tr></table> 6.1 Allocation of reserve money Money held in reserve has previously been considered as being held to possibly assist the PCC with plans to create community space within All Saints Church once a definite project has been confirmed and if use of the building is not to be too restricted. Other suggestions for allocation of the reserve money include maintenance of trees the Parish Council has responsibility for, play equipment maintenance and to help finance a Neighbourhood Plan. This matter will be an agenda item again for the next agenda. 6.2 Precept request for 16/17 Councillors are presented with expenditure against the budget at every meeting and current predictions indicate total spending for 15/16 will be within budget. The 16/17 precept request will be considered and agreed at the next Parish Council meeting based on the figures presented for consideration..	SJ Scarrott	£154.24	SJ Scarrott (Royal British Legion poppy wreath donation s137)	£18.50	K & M Lighting (x2)	£36.88	CGM	£232.50	HMRC PAYE	£42.00	Play area fencing	£1700.00	BCKLWN play equipment inspection	£84.00	Community Account Balance	£3233.59	Business Saver Account (1)	£687.90	Business Premium Account	£12284.90	Business Saver Account (2)	£0.36	
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7.	<u>Provision of dog waste bin</u> • It was agreed to purchase a dog waste bin to be located by the bus shelter. The Borough Council will be approached regarding emptying a further bin prior to ordering the bin.																							

	Clarity will be sought regarding the Public Space Protection Orders and how this might relate to dog fouling.	
8.	<u>Vehicle Activated Signs</u> Councillors considered whether Vehicle Activated Speed (VAS) Signs would help deter speeding through the village. Moveable VAS signs could possibly be purchased with 50% funding available from Norfolk County Council Parish Partnership Scheme. It was felt other options to deal with speeding, particularly along Low Road, should also be considered and the Highway Engineer will be asked to undertake a site visit and advise. Other suggestions included a fixed VAS sign or gates at the entrance to the village.	
9.	<u>Neighbourhood Plan</u> It was agreed the Parish Council should take the first step towards undertaking a Neighbourhood Plan. Cllr Mack offered to take the lead on this project.	
10.	<u>Correspondence:</u> Correspondence received electronically forwarded to Councillors: - Report form Highway Rangers visit w/b October 19th - Safer Neighbourhood Action Panel meeting minutes – e-mail forwarded to Councillors - NCC Site Specific Allocations Plan - The Mayor's Design Awards 2016 - Community Action Norfolk (CAN) Newsletter including information regarding membership of CAN.	
11.	<u>No Planning applications received for consideration</u> The Chairman attended a planning committee meeting to speak against 15/01350/O Outline application. It was reported that the application was granted permission as, with the absence of adequate housing stock provision within the Local Development Framework (LDF), the LDF is not being taken into consideration when applications are considered.	
12.	<u>Further Reports</u> - Norfolk and Suffolk County Councils are putting together a joint Devolution package. - County Councillor Martin Storey reported that once again the County is facing the need to undertake massive budget savings.	

PUBLIC PARTICIPATION

- Ivy needs to be removed from the bus shelter.
- The footpath at All Saints is to be renewed.

Chairman's Signature..... Date.....
3313/11/2015