

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY JUNE 25TH 2012

Present– Cllr David Llewellyn - Chairman, Cllr Mick Peake, Cllr Mandy Peake, Cllr L Beatty, Cllr Martyn Cann, Cllr John Wyett

1.	<u>Apologies for Absence received from:</u> Cllr. John Reeve Borough Councillor Mr. C Sampson	
2.	<u>No Declarations of Interest made.</u>	
3.	<u>The Minutes of the meeting held on 14/05/12 were agreed as a true record.</u>	
4.	<u>Matters Arising from previous meetings</u> • <u>Pot holes</u> It was noted that pot holes along Fen Road are still in need of repair although pot holes other parts of the parish have been filled. • <u>Queen's Jubilee celebrations</u> Those involved with organising the Queen's Jubilee celebration held on Wretton Green were thanked. Cllr. Wyett was also thanked for his input in providing a Jubilee bench at Wretton Green. • <u>Lydia's Lane/Green Lane</u> Discussion took place regarding the overgrown paths in the parish and whether the Parish Council should consider cutting the paths. It is hoped local farmers may assist by cutting the footpaths and members of the Parish Council are willing to volunteer to assist if necessary.	
5.	<u>Chairman's Report</u> • <u>Lime House Drove</u> The Chairman acknowledged that there remains a serious problem with flooding at the entrance to Lime House Drove. No further information has been received from Norfolk County Council regarding the status of the Drove and Highways still insist the legal position regarding maintenance continues to be researched. Ditches adjacent to the Drove need clearing and Cllr. Peake has approached the Drainage Board concerning this. Recent heavy rain resulted in flooding in the road near the Drove which created a hazard for motorists. It was also noted that overhanging trees at the start of the Drove may result in the refuse team refusing to drive down the lane. Highways will be asked to provide signage at both ends of Lime House Drove stating the lane is a restricted byway and that there should be no unauthorised traffic. A request will be made once again for maintenance to be undertaken up to the point of the old	

	railway. • <u>Jane Forby Land</u> The Chairman requested that a review of the land in the parish owned by the Jane Forby Charity should be undertaken. It is believed the land at Lime House Drove is being investigated by the Environment Agency and the tenant is making an effort to clear the area. • <u>Play area lease</u> It was noted that due to a change in bank details payment of the rent for the land of the village play area was outstanding and thus a cheque was authorised to pay the £100.00 owing. • <u>Website</u> The Parish Council new website has received good traffic and will continue to be updated and expanded. <u>Clerk's Report</u> • <u>Grounds maintenance contract</u> The grounds maintenance contractor has informed the Clerk that a new Team Leader will be looking after grass cutting in the parish. It was noted the quality of the cutting has improved. • <u>Footpath at All Saints Place</u> Freebridge Housing has cleared a garden at All Saints Place and the hedge which has overgrown the footpath at All Saints Place is to be removed and replaced with a fence.																					
6.	<u>Accounts were presented and accepted for payment.</u> <u>Cheques for approval of payment</u> <table><tr><td>SJ Scarrott (May/June, plus plaque)</td><td>£126.08</td></tr><tr><td>CGM</td><td>£612.90</td></tr><tr><td>E.on</td><td>£208.51</td></tr><tr><td>J Wyett (cement)</td><td>£9.00</td></tr><tr><td>B Fox (Internal Audit)</td><td>£40.00</td></tr><tr><td>Wretton Historical Organisation</td><td>£250.00</td></tr></table> <u>Financial position @ 31/05/12</u> <table><tr><td>Community Account Balance</td><td>£4142.67</td></tr><tr><td>Business Saver Account (1)</td><td>£686.57</td></tr><tr><td>Business Saver Account (2)</td><td>£12261.83</td></tr><tr><td>Business Saver Account (3)</td><td>£0.36</td></tr></table> 6.1 The accounts for the year ending March 31st 2012 were accepted as previously presented. The Annual Return for the year ending March 31st 2012 was completed and duly signed by the Chairman and Clerk. At the suggestion of the Internal Auditor the Parish Council assets have been re-valued at £1.00 per item as they are 'community assets' which will not be sold and therefore have a nominal value only. Councillors agreed to accept this value but further guidance will be sought on the best practise to follow regarding the valuation	SJ Scarrott (May/June, plus plaque)	£126.08	CGM	£612.90	E.on	£208.51	J Wyett (cement)	£9.00	B Fox (Internal Audit)	£40.00	Wretton Historical Organisation	£250.00	Community Account Balance	£4142.67	Business Saver Account (1)	£686.57	Business Saver Account (2)	£12261.83	Business Saver Account (3)	£0.36	
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	of assets. 6.2 Following announcement that the street lighting maintenance contractor used by the Parish Council has gone into liquidation the Council had need to consider future street light maintenance. Three quotes for new contracts had been received and it was agreed by all to engage K & M Lighting Services Ltd. 6.3 Cllr's Mick Peake, Mandy Peake and Cllr. Wyett offered to undertake maintenance to the village bus shelter. A corner brick needs to be replaced and the front row of roof slates needs some attention. Ivy will be removed from the bus shelter and a nearby elder bush will be dug up. It was suggested that at some point the bus shelter would benefit from a coat of paint.	
7.	<u>Correspondence</u> 7.1 WNVCA Funding News 7.2 Norfolk Health & Wellbeing Board	
8.	<u>No planning applications received for consultation.</u>	
9.	<u>Code of Conduct</u> It was agreed to accept the new Code of Conduct which has been adopted by the Borough Council of King's Lynn and West Norfolk. Councillors were given new Register of Disclosable Interests forms to complete and return to the Clerk.	
10.	<u>Reports from Councillors/items for the next agenda</u> 10.1 It was noted that the Parish Council website is compliant with new European Directives regarding the use of cookies. The domain renewal will cost £8.00 and hosting for the website may cost £80.00 next year. 10.2 The Clerk has attended a planning training day held by the Borough Council of King's Lynn and West Norfolk. Advice given was for Councillors to familiarise themselves with the new National Planning Policy Framework.	

PUBLIC PARTICIPATION
No members of the public present.

Chairman's Signature..... Date.....