

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY SEPTEMBER 14TH 2015

Present– Cllr David Llewellyn - Chairman, Cllr Martin Cann, Cllr Mick Peake, Cllr Ian Mack, Cllr Bill Whitmore.

Borough Councillor Colin Sampson
 5 members of the public

1.	<u>Apologies for Absence</u> Cllr Mandy Peake and Cllr John Wyett	
2.	<u>No Declarations of Interest made</u>	
3.	<u>The Minutes of the meeting held on 06/07/15 were agreed as a true record.</u>	
4.	<u>Matters Arising from previous meetings</u> • <u>Grounds Maintenance Contract</u> The Chairman has been in negotiations with the grounds maintenance contractor regarding slight amendment to the contract which is to be renewed. No revised contract has yet been received however. An invoice relating to the grounds maintenance contract will be checked before payment is made as two cuts of the footpaths appear to have been made within a few days rather than at the beginning and end of the grass cutting season. • <u>Dog Fouling</u> Dog fouling is acknowledged as a problem in the parish and it was suggested more notices are needed to remind people that dog faeces can pass on diseases to humans. Notices will be placed on the website and the Borough Council will be contacted to request notices to post around the village. If photographic evidence of dog owners who do not clean up after their animals can be obtained this can be used to prosecute offenders. • <u>Overgrown Hedges</u> Hedges are overgrown opposite the Clover Club. The owner will be contacted. • <u>Bridleway sign</u> One sign for Farhill Drive bridleway has been repositioned but another is still needed. This has been reported to Highways. • <u>HGV Signs</u> It was suggested neighbouring parishes of Stoke Ferry and Wereham should be approached regarding a concerted effort to request "Unsuitable for HGV" signs through the three villages. County Councillor Martin Storey will also be contacted again about this matter.	

5.	<u>5.1 Chairman's Report</u> - The Chairman had nothing further to report but suggested the allocation of reserve money should be an agenda for the November meeting of the Parish Council. Consideration also needs to be given to maintenance of the trees on Wretton Green and future use of the village phone box. <u>5.2 Clerk's Report</u> - The External Audit certificate has been returned with no matters raised. Copies of the Annual Return will be posted on the village notice board. - The Clerk recently attended a meeting held by the Borough Council giving an update on the emerging Local Development Framework which will be re-submitted to the Inspector at the end of the month. Copies of the report from the meeting were made available to Councillors. It was suggested the Parish Council should consider creating a Neighbourhood Plan and this matter will be an agenda item for discussion at the November meeting of the Parish Council. - An initial enquiry has been made to the local Highway Engineer regarding the possibility of the Parish Council submitting a bid to the Norfolk County Council Parish Partnership Scheme in the next financial year to assist with the purchase of SAM 2 moveable speed awareness signs to help address speeding issues through the village. This will also be an agenda item for the November Parish Council meeting.																				
6.	<u>Accounts were presented and accepted for payment.</u> <u>Cheques for approval of payment</u> <table><tr><td>SJ Scarrott</td><td>£70.24</td></tr><tr><td>K & M Lighting (x2)</td><td>£33.78</td></tr><tr><td>CGM (X3)</td><td>£382.50</td></tr><tr><td></td><td>£412.50</td></tr><tr><td></td><td>£ 330.00</td></tr><tr><td>HMRC PAYE</td><td>£42.00</td></tr></table> <i>Payment to the grounds maintenance contractor regarding cutting of footpaths will be clarified before payment is made.</i> <u>Financial position @ 28.08.15</u> <table><tr><td>Community Account Balance</td><td>£4167.33</td></tr><tr><td>Business Saver Account (1)</td><td>£687.81</td></tr><tr><td>Business Premium Account</td><td>£12283.37</td></tr><tr><td>Business Saver Account (2)</td><td>£0.36</td></tr></table> 6.1 Request for contribution to repair of the church clock <i>Cllr Mack declared an interest as a member of the Parochial Church Council.</i> A request has been received asking the Parish Council to contribute towards the repair undertaken to the clock at All Saints Church earlier in the year. It was agreed that as the Council had already assisted with overhaul of the clock in quite recent times and therefore no contribution would be offered on this occasion.	SJ Scarrott	£70.24	K & M Lighting (x2)	£33.78	CGM (X3)	£382.50		£412.50		£ 330.00	HMRC PAYE	£42.00	Community Account Balance	£4167.33	Business Saver Account (1)	£687.81	Business Premium Account	£12283.37	Business Saver Account (2)	£0.36
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7.	<u>Street Lighting Maintenance Contract</u> Two quotes had been received for renewal of the street lighting maintenance contract. It was agreed to continue with the current contractor for a future year at a cost of £184.44 plus VAT for the year.	
8.	<u>Correspondence</u> • High Rangers to visit parish w/b October 19th • Norfolk Association of Local Councils Autumn Conference November 12th • BCKLWN review of Statement of Licencing Policy under the Licensing Act 2003 & review of Statement of Principles under the Gambling Act 2005. Draft consultation documents can be found at http://www.west-norfolk.gov.uk/Default.aspx?page=21664 and http://www.west-norfolk.gov.uk/Default.aspx?page=23282 • Local Audit (Smaller Authorities) Regulations 2016 - e-mail forwarded to Councillors • SNAP meeting minutes – e-mail forwarded to Councillors • Training sessions – e-mailed to Councillors	
9.	<u>Planning applications received for consideration</u> 9.1 15/01350/O Outline application with some matters reserved: Site for construction of two dwellings at land South of Ashmede, Low Road, Wretton <i>Cllr Mick Peake took no part in this item discussion.</i> The Parish Council are against this application and refusal will be recommended. There was concern that the actual dimensions of the site differed from those on the plans, that the site is on current agricultural land and therefore should not be deemed sustainable and that it is outside what has been previously recognised as the settlement development boundary. The Borough Councillor was asked to request this application be considered by the Development Control Board and if so the Chairman will attend the meeting to speak on behalf of the Parish Council.	
10.	<u>Further Reports</u> • The paper bank is full but the recycling company who empty the bank is claiming that currently it has no working vehicle to empty the bank. • Previous requests have been turned down for speed limits to be reduced through the village as the level of development does not meet the criteria for a lower limit. However, this will be an agenda item for the November meeting once again. • Grupps need digging out along Wretton Fen Road as flooding is occurring. • College Road verge is being destroyed by large farm vehicles.	

PUBLIC PARTICIPATION

- A suggestion was made for a dog waste bin to be located by the paper bank.
- A update from the Jane Forby Trust was requested regarding the removal of rubbish from land at Lime House Drove. This is ongoing.
- Comment was made regarding the hazard of parking on the roadside by Fendick's Cottages.
- Similar plastic rubbish containers are being regularly picked up in the same location by a resident.

Chairman's Signature..... Date.....