

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY 14th MAY 2012

Present–

Cllr David Llewellyn - Chairman, Cllr Martyn Cann, Cllr Mick Peake, Cllr Mandy Peake, Cllr L Beatty, Cllr John Wyett, Cllr. John Reeve.

Mr C Sampson – Borough Councillor
6 members of the public

1.	<u>Election of Chairman</u> It was proposed and seconded that Cllr D Llewellyn should remain as Chairman. With no other nominations Cllr Llewellyn was duly elected.
2.	<u>Chairman signed his Acceptance of Office.</u>
3.	<u>No apologies for absence.</u>
4.	<u>Election of Vice-Chairman</u> It was proposed and seconded that Cllr M Peake should remain as Vice-Chairman. With no other nominations Cllr Peake was duly elected.
5.	<u>Declarations of Interest made:</u> <u>Matters Arising</u> It was noted that Cllr Reeve and Cllr Beatty are members of Wretton Historical Organisation (WHO) and are both involved with organising celebrations for the Queen's Diamond Jubilee (item 13).
6.	<u>The Minutes of the meeting held on 05/03/12 were agreed as a true record.</u>
7.	<u>Matters arising from previous meetings</u> • The new Parish Council website is now up and running. The Chairman has borne the cost of the website through his company and the cost of hosting will need to be reviewed when renewal is due. The Chairman and the website developers were thanked for their efforts. Feedback on the new website was requested. • Concern has been voiced regarding the quality of grass cutting recently undertaken in the Churchyard. It was noted also that Wretton Green has not been cut as expected and the grounds maintenance contractors will be asked to provide a schedule of the dates when the grass will be cut. It was clarified that the Parish Council has responsibility for the grounds maintenance of the Green and the Play Area and that the Churchyard is also cut as part of the village grounds maintenance contract. Other areas in the village are the responsibility of Norfolk County Council (highway verges), the Borough Council or Freebridge Housing. • The hedge which obscures the footpath at All Saints Place is to be removed by Freebridge Housing. The Clerk was asked to obtain a date for when this should happen. • Norfolk County Council Rights of Way Officer has been approached regarding the possible encroachment of part of the footpath known as Lydia's Lane.

	• The status of Lime House Drove is still being investigated and an update will be given once any definitive answer has been provided by Norfolk County Council. • A bench has been purchased to commemorate the Queen's Diamond Jubilee. The bench is to be located on Wretton Green and it was agreed a plaque to be fitted on the seat will be purchased to the value of around £50.00. Thanks were voiced to Ivan Kenny of IK Furniture who made the bench and to Cllr. Wyett for organising the purchase and siting. • It was agreed at the March Parish Council meeting that the yucca on the Green should be removed when the bench is sited.																								
8.	<u>Reports</u> <u>Chairman's Report</u> The Chairman had nothing further to report. <u>Clerk's Report</u> The Clerk had nothing further to report.																								
9.	<u>Accounts were presented and accepted for payment.</u> <u>Cheques for approval of payment</u> <table> <tr> <td>MHB Services x2</td><td>£34.30</td></tr> <tr> <td>SJ Scarrott (April/May)</td><td>£126.08</td></tr> <tr> <td>BCKLWN (emptying of dog waste bin)</td><td>£72.38</td></tr> <tr> <td>Norfolk Rural Community Council subs</td><td>£15.00</td></tr> <tr> <td>Norfolk Association of Local Councils subs</td><td>£104.47</td></tr> <tr> <td>IK Furniture (bench)</td><td>£162.00</td></tr> <tr> <td>Broker Network Ltd (insurance)</td><td>£486.28</td></tr> </table> <u>Financial position @ 30/03/12</u> <table> <tr> <td>Community Account Balance</td><td>£1121.55</td></tr> <tr> <td>Business Saver Account (1)</td><td>£686.66</td></tr> <tr> <td>Business Saver Account (2)</td><td>£12263.36</td></tr> <tr> <td>Business Saver Account (3)</td><td><u>£0.36</u></td></tr> <tr> <td></td><td>£14071.93</td></tr> </table> 9.1 The accounts for the year ending March 31st 2012 were accepted as presented. 9.2 It was agreed to appoint Mr Barry Fox as Internal Auditor for 2011/12. Some discussion took place regarding how the Parish Council's reserve money should be invested to obtain the best interest. This matter will be an agenda item for the next Parish Council meeting. It was agreed to set the date for the next Parish Council meeting as Monday June 25th 2012 to allow the Annual Return to be completed by June 30th.	MHB Services x2	£34.30	SJ Scarrott (April/May)	£126.08	BCKLWN (emptying of dog waste bin)	£72.38	Norfolk Rural Community Council subs	£15.00	Norfolk Association of Local Councils subs	£104.47	IK Furniture (bench)	£162.00	Broker Network Ltd (insurance)	£486.28	Community Account Balance	£1121.55	Business Saver Account (1)	£686.66	Business Saver Account (2)	£12263.36	Business Saver Account (3)	<u>£0.36</u>		£14071.93
MHB Services x2	£34.30																								
SJ Scarrott (April/May)	£126.08																								
BCKLWN (emptying of dog waste bin)	£72.38																								
Norfolk Rural Community Council subs	£15.00																								
Norfolk Association of Local Councils subs	£104.47																								
IK Furniture (bench)	£162.00																								
Broker Network Ltd (insurance)	£486.28																								
Community Account Balance	£1121.55																								
Business Saver Account (1)	£686.66																								
Business Saver Account (2)	£12263.36																								
Business Saver Account (3)	<u>£0.36</u>																								
	£14071.93																								
10.	<u>Correspondence</u> 10.1 Norfolk Link extra (to be e-mailed to Councillors). 10.2 Norfolk Playing Field Association "The Playing Field". 10.3 Norfolk NRCC Signpost. 10.4 Various correspondence relating to the proposed incinerator at Saddlebow, King's Lynn. It is possible a Judicial Review may take place regarding the incinerator. There are alternative suggestions rather than an incinerator beginning to be muted.																								

11.	<u>No planning applications received for consultation.</u>
12.	<u>Lydia's Lane</u> Discussed under item 7.
13.	<u>Celebrations for the Queen's Diamond Jubilee</u> Wretton Historical Organisation is organising an event in celebration of the Queen's Jubilee to be held on June 3 rd 2012. Leaflets have been distributed advertising the event which will include music from "The Strollers" and a bar-b-cue. A request has been made for the Parish Council to support the event by allowing use of the Green and by contributing towards the cost of insurance for the day. Use of the Green was granted and it was also agreed to donate £250 towards the cost of insurance and toilet provision. It was also suggested an approach should be made to the Borough Council regarding a possible grant towards the event.
14.	<u>Reports from Councillors/items for the next agenda</u> 14.1 The Church is a step closer to connection to mains water and the installation of a toilet pod in the base of the tower. It is hoped the Parish Council can financially assist this project as it is for the benefit of the village community. 14.2 Members of the Parish Council have undertaken a site meeting to consider grounds maintenance and risk assessment of the Green. It was decided at this meeting to remove the yucca plant as previously stated. Brambles and lower branches of trees have already been removed. 14.3 It was agreed to set the date for the Wretton Spring Clean – to be the weekend 26 th /27 th May 2012. 14.4 Potholes in Fen Road and Church Road will be reported to Highways. It was advised that anyone can report street concerns online at www.fixmystreet.com as well as through the Norfolk County Council website. 14.5 It has been reported that the roof of the bus shelter may need some maintenance work. Councillors will look at what may need doing and this will be an agenda item for the next Parish Council meeting.

PUBLIC PARTICIPATION

No further matters raised by members of the public.

Chairman's Signature..... Date.....