

**MINUTES OF WRETTON PARISH COUNCIL MEETING**  
**HELD AT JAMES BRADFIELD SCHOOL**  
**WEDNESDAY 14<sup>th</sup> March 2007**

Present: Cllr D Llewellyn – Chairman,  
Cllr M Peake, Cllr G Mansell, Cllr S Briston, Cllr L Peake

**1. Apologies for Absence accepted from:**

Cllr B Glover, County Cllr T White.

Mrs J Pardoe also sent apologies as she was to give a short presentation on Wretton Historical Organisation plans to hold a Living History Day in the village.

**2. No Declarations of Interest made.**

**3. Co-option of new Councillor:**

Four candidates had put their names forward for co-option and thus a vote was taken. Mr Anthony Box was duly co-opted to fill the one remaining seat on the Parish Council.

**4. Approval of Minutes:**

The minutes of the 09/05/07 were confirmed as a true record of the meeting.

**5. Matters Arising:**

- Councillors are keeping an eye on whether there is a valid concern about rubbish along Lime House Drove. Mr M Peake as chairman of the Jane Forby Charity requested that he be kept informed of any complaints about rubbish on the piece of land along the drove that belongs to the Charity.
- Concerns were voiced that it has not been possible to walk down Lime House Drove at times due to flooding. This will be reported to the Highway Technician.
- It was requested that a letter should be sent to the County Council regarding the need to clear footpaths in the parish.

**6. Chairman's Report:**

- The Chairman reported that complaints about smells from the sewerage scheme have been received again. The Borough Council Environmental Health team will be contacted regarding this.
- Hedges by Fendick's Cottages and the Clover Club are in need of trimming.
- Problems have been reported with postal addresses not being found in All Saints. Enquiries will be made whether the name plate sign for All Saints can be repositioned to be located by the West Dereham Road sign.

**Clerk's Report:**

- The Clerk attended the NCAPTC Annual Planning Conference where it was stressed Parish Councils should get involved and comment on the

Local Development Framework, especially with regard to site specific allocations for future development.

- Wretton Historical Organisation is awaiting a decision as to whether their application for a grant from Awards for All for funding of the planned Living History Day has been successful. If money is forthcoming the event will be staged in September to celebrate the 900<sup>th</sup> anniversary of All Saints Church.

## **7. Accounts were presented and accepted for payment.**

### **Cheques for approval of payment**

|                                   |         |
|-----------------------------------|---------|
| Clerk's wages/expenses (May/June) | £119.70 |
| MHB Services x2                   | £32.50  |
| Inland Revenue                    | £46.35  |
| Grass cutting                     | £453.20 |
| E.ON Energy                       | £208.51 |

## **Finance – @ 30<sup>th</sup> June 2007**

|                          |                  |
|--------------------------|------------------|
| Community Account        | 3830.28          |
| Business Premium Account | 1655.93          |
| Business Reserve Account | <u>12501.63</u>  |
|                          | <b>£17987.84</b> |

### **7.1 Donation to Wretton Historical Organisation:**

It was proposed, seconded and agreed to donate £150.00 towards the cost of insurance for the Living History Day if grant funding is successful.

**7.2 The end of year accounts had been previously presented and were accepted. The accounts will now be passed to the internal auditor.**

## **8. Correspondence:**

**8.1 It was agreed to wait until the September meeting to consider adoption of the Revised Code of Conduct.**

**8.2 The Playground Inspection report has been received and as recommended the play train has been removed. Mr M Peake offered to consider any further actions recommended on the report and inform the Parish Council at the September meeting as to what work, if any, may be needed.**

- The Revised Code of Conduct – to be agenda item for September meeting
- Invitation to NRCC AGM – 16/07/07 Bawburgh Village Hall @ 7pm
- Notice of the Annual Audit for year ending 31/03/07
- King's Lynn & West Norfolk Local Development Framework Statement of Community Involvement
- Local councils Update
- NRCC Training Programme
- Funding Opportunities
- New Farming and public Rights of Way Advice Booklet
- Western Area Mobile Police Timetable

- Norfolk Minerals and Waste Framework: Core Strategy and Development Control: Issues and Options Stage
- Borough Council Standards Committee – Appointment of Members
- Council meeting agenda and Statement of Accounts 2006/7
- Finding Your Way booklet
- Norfolk Link
- NCAPTC Handbook for Norfolk Parish & Town Councils 2007/08 edition  
– *It was decided to order a copy of this booklet for all Councillors.*

It was agreed to purchase a 'No Smoking' sign for the bus shelter.

## **9. Planning:**

*Notice of decision:*

Location: Holly Cottage, Field Lane, Wretton  
 Details: Extension  
 Ref. No: 07/00700/F

**Approval granted**

## **10. Village Green and Sign:**

The builder has stated that he will make a start on the base for the new sign in the next week.

It is planned to seal a time capsule into the base of the sign and it was suggested the Primary School may be asked to contribute to this. Some discussion took place regarding who may be asked to unveil the sign and this will be an agenda item for the September meeting.

The clerk was asked to make enquiries about any implications that may arise if planned goal posts are erected on the Green. Health & Safety regulations will need to be considered and Norfolk Playing Fields Association will be contacted for advice.

## **11. Other Reports – for information only:**

11.1 Councillors have several concerns with Highway issues (particularly overgrown hedges and drainage) and thus the Highway Technician will be contacted.

11.2 The weight restriction sign on the West Dereham Road is missing.

**Meeting closed at 8.44pm.**

**Chairman's Signature..... Date.....**