

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT THE CHURCH
MONDAY 13th MAY 2013

Present–

Cllr David Llewellyn - Chairman, Cllr Martyn Cann, Cllr Mick Peake, Cllr Mandy Peake, Cllr L Beatty, Cllr John Wyett, Cllr. John Reeve.

Mr C Sampson – Borough Councillor

6 members of the public

1.	<u>Election of Chairman</u> It was proposed and seconded that Cllr D Llewellyn should remain as Chairman. With no other nominations Cllr Llewellyn was duly elected.
2.	<u>Chairman signed his Acceptance of Office.</u>
3.	<u>No apologies for absence.</u>
4.	<u>No Declarations of Interest made.</u>
5.	<u>Election of Vice-Chairman</u> It was proposed and seconded that Cllr M Peake should remain as Vice-Chairman. With no other nominations Cllr Peake was duly elected.
6.	<u>The Minutes of the meeting held on 04/03/13 were agreed as a true record.</u>
7.	<u>Matters arising from previous meetings</u> • Cllr. Beatty has offered to treat the bench on Wretton Green but it was suggested this need not be undertaken for a while as it is preferable to let the wood age before treating. • It was reported that the pot hole by Fendicks Cottage in Low Road has not been repaired and is getting larger. • Thanks were expressed to Freebridge Housing for removing the hedge at All Saints Place which had obscured the footpath. However there is a clump of pampas grass which also needs to be removed for the footpath to complete the job. The Clerk will contact Freebridge. • The Parish Council remains concerned about what is seen as encroachment of Lydia's Lane. It was noted an offending fence has been moved slightly but the footpath is still being driven into the ditch. The Chairman understood that the Highway Department were to take action regarding the encroachment and it will be checked what action has been taken. At present walkers are walking in the field rather than on the footpath. • Wiles Drove has also been narrowed due to erection of a fence. The Highway Technician has checked this and as a vehicle can still be driven along the Drove Highways do not consider there is a problem. Evidence does however indicate that the drove was originally wider. Further investigation will be undertaken to determine who the drove belongs to and how wide it should be. • It was noted the Highway Department has been undertaking inspection of Rights Of Way in the area but no report has been provided to the Parish Council. The Highway Department undertake such inspections once every five years.

	- Stoke Ferry Parish Council has been approached regarding erecting signs either end of Lime House Drove stating that the drove is a restricted byway and should be used by authorised vehicles only. The Clerk will contact the Highway Department to ensure the Parish Council are permitted to place such signs. - It was noted the footpath opposite Ivy Farm is in need of clearing. The Highway Rangers will be informed of this.																										
8.	<u>Reports</u> <u>Chairman's Report</u> The Chairman had nothing further to report. <u>Clerk's Report</u> The Clerk had nothing further to report. It was noted that a Risk Assessment of the Green should be undertaken.																										
9.	<u>Accounts were presented and accepted for payment.</u> <u>Cheques for approval of payment</u> <table> <tr> <td>K & M Lighting x3</td><td>£50.07</td></tr> <tr> <td>SJ Scarrott (March/April)</td><td>£109.58</td></tr> <tr> <td>BCKLWN (emptying of dog waste bin)</td><td>£74.88</td></tr> <tr> <td>Norfolk Association of Local Councils subs</td><td>£104.75</td></tr> <tr> <td>E.on</td><td>£166.24</td></tr> <tr> <td>Broker Network Ltd (insurance)</td><td>£486.28</td></tr> <tr> <td>CGM (grounds maintenance)</td><td>£290.10</td></tr> <tr> <td>B Fox (Internal Auditor)</td><td>£40.00</td></tr> </table> <u>Financial position @ 30/03/13</u> <table> <tr> <td>Community Account Balance</td><td>£1361.03</td></tr> <tr> <td>Business Saver Account (1)</td><td>£687.01</td></tr> <tr> <td>Business Saver Account (2)</td><td>£12269.48</td></tr> <tr> <td>Business Saver Account (3)</td><td>£0.36</td></tr> <tr> <td></td><td><u>£14317.88</u></td></tr> </table> The Internal Audit having been satisfactorily completed the accounts for the year ending March 31st 2013 were accepted as presented. The Annual Return Governance Statement was duly completed and signed (copies presented to Councillors). 9.1 Norfolk County Council is offering a grant of 75% of the cost for replacement of street light lanterns with LED units. The Parish Council would be keen to accept this offer and thus an expression of interest in the scheme has been submitted. If the Parish Council were to change the nine lanterns in the parish which it is responsible for the cost would be between £3015 and £3962 depending on exactly what was wanted (there are options of part night lighting and dimming). Of this the County Council would offer to pay up to 75%. It is estimated energy savings would be in the region of 60-65% plus there should also be maintenance savings. It was agreed the Clerk should continue to submit an application for funding with a future decision to be made with regard to the type of LED lighting to be deemed most suitable for the parish.	K & M Lighting x3	£50.07	SJ Scarrott (March/April)	£109.58	BCKLWN (emptying of dog waste bin)	£74.88	Norfolk Association of Local Councils subs	£104.75	E.on	£166.24	Broker Network Ltd (insurance)	£486.28	CGM (grounds maintenance)	£290.10	B Fox (Internal Auditor)	£40.00	Community Account Balance	£1361.03	Business Saver Account (1)	£687.01	Business Saver Account (2)	£12269.48	Business Saver Account (3)	£0.36		<u>£14317.88</u>
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10.	<u>Correspondence</u> 10.1 BCKLWN Free business start up support – poster for noticeboard 10.2 Community Information Evening at Northwold Village Hall May 21st re. proposed solar farm at Methwold. 10.3 The Parish Council has the opportunity to purchase rolls of recycling caddy bags from the Borough Council. It was felt this was not necessary as bags can be purchased in Stoke Ferry.
11.	<u>No planning applications received for consultation.</u>
12.	<u>Reports from Councillors/items for the next agenda</u> 12.1 It was reported that the grounds maintenance contractors have cut down bluebells and daffodils in the Churchyard. The first grass cuts of the year appear to have been of a higher standard than the most recent cut.

PUBLIC PARTICIPATION

- Concern was voiced regarding the trimming back of the trees along Lime House Drove.
- Drainage along Field Lane and Cromer Lane needs to be improved.
- The original width of Lime House Drove was questioned. It was noted it is helpful if photographic records can be found to show the width of Rights of Way.

Chairman's Signature..... Date.....