

HELD AT THE CHURCH
MONDAY 11th JULY 2011

Present—

Cllr D Llewellyn - Chairman, Cllr M Peake, Cllr A Peake, Cllr J Wyett

5 members of the public

1. No Apologies for Absence received It was noted that Borough Councillor Colin Sampson may be unable to attend many future Parish Council meetings for the year due to his position as Mayor.	
2. Declarations of Interest made: Cllr. Llewellyn declared an interest in item 9.	
3. The Minutes of the meeting held on 09/05/11 were agreed as a true record.	
4. Co-option of new Councillors It was agreed to co-opt Mr John Reeve and Miss Lydia Beatty as members of Wretton Parish Council. Acceptance of Office and Financial Interest forms were duly completed and signed.	
5. Matters arising from previous minutes • It was agreed a strong letter of complaint should be sent to Freebridge Housing regarding the lack of maintenance to the footpath at All Saints Place. • It was decided action points should be noted on the minutes of the meetings to be circulated to Councillors. • Further posts have been erected on Wretton Green to discourage vehicles from parking on the grass. 5.1 Lime House Drove Correspondence with the new Highway Technician for the area has confirmed the area at the entrance to Lime House Drove which is the responsibility of the Highway Department. Positive action to rectify the drainage problem in this location is needed. Cllr. Mick Peake offered to investigate this matter further now the Highways responsibility has been acknowledged. The meeting was briefly suspended to allow a member of the public to report that the refuse lorry is refusing to traverse Lime House Drove due to overhanging trees knocking the vehicles machinery. The owner of the trees will be approached regarding trimming the trees.	Clerk to send letter Cllr. M Peake to investigate Clerk to contact owner of trees

6. Reports

Chairman's Report

An e-mail from Mr Tony Box regarding the proposed new Parish Council web site had previously been copied to Councillors. The Chairman has also spoken to a second provider with the intention of maintaining the present Parish Council domain name. Options for the future Parish Council website were discussed. It was noted it is possible to establish a free website through Norfolk County Council. The Chairman did receive an expensive quote some time ago from the company he has now been in contact with again and development cost of the website could now be incorporated in with a deal the Chairman is considering. The Chairman offered to carry the cost of the website for the first twelve months after which time there could be a charge solely to renew the domain name and for hosting which should not be more than £70.

It was agreed the Parish Council should have complete control of the content of the website with the Chairman and Clerk uploading information. It is envisaged the website would be updated monthly and that pages would be added for other village organisations. It was agreed to go ahead with the proposal suggested by the Chairman as there would be no cost to the Parish Council for the website for the first year.

Thanks were expressed to Mr Tony Box and his brother-in-law for the work put in planning a possible new Parish Council website. The Parish Council opted for the package offered by the Chairman due to the fact that there would be no initial cost to the Council and control of the content would remain with the Council.

Clerk's Report

The Clerk had nothing to report that was not covered as an agenda item.

Queen's Diamond Jubilee Celebrations

Some discussion took place as to how the Parish Council could help celebrate the Queen's Diamond Jubilee.

Suggestions were mugs to be presented to under 18's in the parish and a Jubilee seat. This matter will be an agenda item again at the next Parish Council meeting.

Cllr. Mandy Peake to investigate provision of mugs

7. The accounts for June were approved for payment.

Cheques for approval of payment:

Inland Revenue (PAYE)	£42.15
Clerk's wages/expenses (May/June)	£153.66
MHB (street lighting maintenance x3)	£49.80
Sandringham Saw Mill (posts)	£96.00
BCKLWN (emptying dog waste bins)	£17.63

£68.13 has been received in recycling credits from the paper bank. Finances at 30/06/11 Community Account £4058.27 Business Saver Account £686.30 Business Saver Account (2) £12258.77 • Some confusion has arisen as to who pays for the grass to be cut on Wretton Green. It is believed the Borough council may at present be arranging for the Green to be mowed. Investigation is to be made regarding the grounds maintenance agreement held by the Parish Council. It was agreed to withhold payment to the grass cutting contractor until details of the contract are established. • It was agreed to monitor the emptying of the dog waste bin situated at Wretton Green.	Clerk to investigate grass cutting contract Cllr. J Reeve to monitor
<u>8. Correspondence</u> 8.1 Norfolk Link etc. 8.2 Green Community Challenge UEA 16/07/11 8.3 Representation on the Internal Drainage Board (invitation for the Parish Council to nominate members) 8.4 BCKLWN Council meeting agendas 19/05/11 and 30/06/11 8.5 Norfolk Wildlife Trust Coastal Capers – poster to display 8.6 NPFA AGM 8.7 NCC Minerals and Waste Local Development Framework Site Specific Allocations 8.8 Various correspondence relating to the proposed incinerator at Saddlebow, King's Lynn. It will be noted that Wretton Parish Council supports the efforts being made by the Borough Council to ensure local opinion regarding the incinerator is acknowledged.	Clerk to reply
<u>9. Planning</u> Installation of solar PV panels in garden at All Goods Farm, Wretton Row, Wretton 11/00770/F – the Parish Council supported this application which has now been granted planning permission.	
<u>10. Wretton Green</u> • It was noted that youths have been playing football in the fenced play area. It was agreed to purchase a metal sign saying "No ball games". A padlock and chain will also be purchased to replace the one missing from the play area gate. • It was agreed to convert the area of the Green near the Church (which has been sectioned off with posts) to a car parking area. Volunteers have offered to undertake the work and it is estimated materials will cost around £400.	

11. <u>Reports from Councillors</u>	
11.1 Concern was raised regarding the quality of the grass cutting undertaken in the Churchyard. It was also noted the strip of grass adjacent to the wall of the house neighbouring the Churchyard is not being mowed. The grass cutting contractors will be asked to monitor the standard of the work.	

PUBLIC PARTICIPATION

- The company who is to produce the Parish Council website is Soundwave Marketing Ltd.
- Parking along Church road is still causing concern.
- Norfolk County Council Access Team has cut the Rights of Way in the parish.
- Some discussion took place regarding at what time during the meeting public participation should take place.