

MINUTES OF WRETTON PARISH COUNCIL MEETING
HELD AT ALL SAINTS CHURCH WRETTON
4TH MARCH 2019

Present: Cllr David Llewellyn – Chairman,
Cllr Mick Peake, Cllr Mandy Peake, Cllr Martyn Cann, Cllr Peter Garnett, Cllr Paul Williams.

Also present: County Councillor Martin Storey

Public Participation – no members of the public present

1. Apologies for Absence received and accepted from:

Cllr. Ian Mack

2. No Declarations of Interest made

3. Approval of Minutes:

The minutes of the meeting held on 07.01.19 were confirmed as a true record of the meetings.

Additional meetings held since 07.01.19, to consider planning applications and the defibrillator project, will be signed at the May meeting of the Parish Council.

4. Update on matters arising from previous meetings:

- The request made at the January meeting of the Parish Council to enquire whether the speed limit along Low Road, past the new developments, could be lowered has been passed to Norfolk County Council Highways.
- The new dog waste bin is still to be installed.
- A "No dogs in the Play Area" sign has been ordered.
- Cllr. Williams reported that he will undertake work to kill the tree stumps still growing in "the pond" and is hopeful of finding someone who would be willing to fill the pond with waste soil. Cllr. Peake offered to assist with infilling the pond if soil is tipped and needs spreading.

5. Reports

5.1 Chairman's Report

- The Chairman has received correspondence relating to removal of an ancient hedge in the parish, which is believed to be in breach of the Hedgerow Regulations 1997. This has been reported to the Borough Council of Kings Lynn and is being investigated.
Councillors felt there should be investigation of this breach and a hedge should be re-instated.
- The Parish Council still holds unspent Transparency Grant money received to enhance the use of IT. The Chairman will continue to investigate the cost to update the Parish Council website using what remains of the grant.

5.2 Clerk's Report

- Norfolk County Council Highway Rangers are due to make a visit to the parish w/b April 1st 2019.

- Noted that correspondence has been received stating concern with vehicles being parked on the verge along Chequers Road. The parishioner's comments will be passed to the relevant authorities.

Nothing further to report as matters are covered in the agenda.

5.3 Risk Assessment Update

Awaiting a price to possibly put in a safety surface under the swings in the play area, as suggested in the last Play Equipment Inspection Report.

6. Accounts were presented and accepted for payment.

Cheques for approval of payment

Clerk's salary (Jan. Feb.)	£118.44
K & M Lighting Services x2 (street light maintenance)	£35.04
BCKLWN - Dog waste bins emptying	£271.44
Watton Town Council – photocopying	£6.25
Office 365	£59.99

Finance – @ 31ST January 2019:

Community Account	£4339.82
Business Premium Account	£3459.02

Councillors were presented with budget sheets showing income and expenditure figures.

7. Internal Auditor 2019

It was agreed to appoint the same Internal Auditor as 2018.

8. Projects

- Update on infilling of the "pond" given earlier.
- A defibrillator has been ordered to be placed in the village phone box. A newsletter to inform residents of this project was distributed to households and a good response has been received with a number of volunteers coming forward who are willing to be trained in the use of the defibrillator. Others have offered to help to renovate the phone box where the defib. is to be located. Broken glass panels of the phone box have already been replaced with Perspex.

9. Correspondence

Correspondence received discussed earlier in the agenda.

10. Planning Applications:

No applications received for consultation.

11. Dates of future meetings

- Noted that, due to the May Day Bank Holiday, the Annual Parish Meeting will be held at 7.00pm on **Monday May 13th** prior to the Annual Parish Council Meeting.
- It was agreed the September meeting of the Parish Council will be re-scheduled to be held early. Date: **Tuesday August 27th**.

12. Other Reports – for information only:

- The poor state of the roads around the parish was discussed. Pot holes remain in Fen Road and verges are being eroded throughout the parish by inappropriate use of the roads by HGVs.
- Noted that Wretton Row Road was re-surfaced not that many years ago and it is already beginning to show signs of collapse.

Chairman's Signature..... Date.....

DRAFT