

Wretton Parish Council

Chair: Cllr Martyn Cann, Vice Chair: Cllr Karen Smith

Cllr Holly Hogan, Cllr Debbie Lister, Cllr Mick Peake, Cllr Steve Randall

Clerk – Jo Lloyd

27th August 2025

Email: clerk.wrettonpc@gmail.com

I hereby give you notice that an **Ordinary Meeting of Wretton Parish Council** will be held on Monday 1 September 2025 at 7.30pm in All Saints' Church. Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the press and public are welcomed to attend.

Agenda

1. Tribute to Cllr Peter Garnett.
2. To consider accepting apologies for absence.
3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations.
4. To approve the minutes of the Parish Council Meeting held on 7 July 2025.
5. Matters Arising from previous meetings, not elsewhere on the agenda.
6. To allow Public participation – 15 minutes (5 minutes per person)
 - 6.1 County Councillor Martin Storey
 - 6.2 Borough Councillor Sue Lintern
 - 6.3 Members of the public
7. Reports to include any updates from previous meetings:
 - 7.1 Chair's Report
 - 7.2 Clerk's Report
 - 7.2.1 Update on Parish Council emails.
 - 7.2.2 Update on VAT refund claims.
8. **Finance**
 - 8.1 To receive a bank reconciliation.
 - 8.2 To receive details of any income received.
 - 8.3 To approve the payments list and any other payments received before the meeting:

Company	Description	Net	Vat	Gross
BCKLWN	Dog bin emptying instalment 3	146.47	29.29	175.76
J Lloyd	Month 4 payroll	253.06		253.06

Unity bank	Service charge	6.00		6.00
K&M Lighting	Street light maintenance inv 9506	6.16	1.23	7.39
NALC	Membership fee	160.25		160.25
BCKLWN	Dog bin emptying instalment 4	146.47	29.29	175.76
J Lloyd	Month 5 payroll	253.06		253.06
The Horticulture Industry Scheme	Grass cutting	1458.35		1458.35

8.4 To approve removal of Lolly Dawson, Gabby Atling and Peter Garnett from Unity Bank mandate.

8.5 To approve the purchase of a poppy wreath costing £20.

8.6 To note the Local Government Pay Award 2025 and increase in Clerk hourly rate by 3.2%, back dated to April 2025.

9. Admin

9.1 To approve the Standing Orders, with amendments made since the last meeting.

10. Correspondence

10.1 To note any correspondence received prior to meeting:

10.1.1 Emails from parishioners re. new bus stop and play area.

10.1.2 Email regarding donation from Peter Garnett's family.

10.1.3 Credit note from Npower.

11. Village Matters

11.1 To consider applying for NCC funding for a seat for the bus shelter, with the Parish Council paying 20%, to receive quotes and choose bench design.

11.2 To consider new Wretton signs at entrance to village and receive any quotes.

11.3 To consider defibrillator / CPR training.

11.4 Play area:

11.4.1 To consider recording method for routine inspections.

11.4.2 To receive any quotes for land valuation and decide next steps.

12. Planning matters

Any application that appears on the Borough Council planning portal up to the date of the meeting, that requires the consultation of the Parish Council will be considered by the Councillors at this scheduled meeting, even if the application is not listed on the agenda below. Please check the planning portable for up-to-date information.

12.1 Applications

12.1.1 25/01222/RM Demolition of existing agricultural building to create 2 no. dwellings. at Agricultural Building S of Oak Farm, Chequers Road: to ratify the response sent by the Clerk

supporting the application with comments re. asbestos disposal, safety of retaining wall and traffic management.

12.1.2 25/01381/LDE Seeking formal confirmation of non-compliance of agricultural occupancy condition relating to the property at Wretton Fruit Farm, West Dereham Road: to note application.

12.2 Decisions

12.2.1 25/01095/PAGPD Single rear extension at Churchill Cottage, Field Lane; prior approval not required.

13. Highways

13.1 To receive an update on the bus stop location on Low Road.

13.2 To note that NCC will replace the sign for the layby on Wretton Fen Drove.

13.3 To receive any other highways update.

14. To receive items for next meeting's agenda

15. To agree the date and time of the next meetings

Monday 10th November and Monday 5th January