

Wretton Parish Council

Parish Councillors

Chair: Cllr Gabby Atling, Vice Chair: Cllr Karen Smith

Cllr Martyn Cann, Cllr Peter Garnett, Cllr Holly Hogan, Cllr Debbie Lister, Cllr Mick Peake

Temporary Clerk – Cllr Gabby Atling (Chair)

27 August 2024

Email: clerk.wrettonpc@gmail.com

I hereby give you notice that the next **Ordinary Meeting of Wretton Parish Council** will be held on Monday 2 September 2024 at 7.30pm in All Saints' Church. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Agenda

1. To record the names of those present
2. To consider accepting apologies for absence
3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations
4. To approve the minutes of the Extraordinary Parish Council Meeting held on 17 June 2024, the Ordinary Parish Council Meeting held on 1 July 2024, the Ordinary Parish Council Meeting held on 22 July 2024 and to consider any matters arising from these meetings
5. To allow Public participation – to include information from developers, Police representatives or any other person invited to speak – 15 minutes (5 minutes per person)
6. To receive reports from Borough and/or County Councillors
7. Reports to include any updates from previous meetings:
 - 7.1 Chair's Report
 - 7.2 Clerk's Report
 - 7.3 Risk Assessment Update
8. To receive current financial update and authorise payments
 - 8.1 To receive bank account balances
 - Barclays Current Account
 - Barclays Business Account
 - Unity Trust Bank

8.2 To receive details of income received

Norfolk County Council	Waste Paper Bank	£79.48
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8.3 To consider the recommended payments

Cllr Gabby Atling	Ink Replacement Service	£3.99
Cllr Gabby Atling	A4 Paper	£4.20
Cllr Gabby Atling	Limetree Printing (HSF Leaflets)	£29.75
Nurture Landscapes Ltd	Invoice Number 350196	£432.79
K & M Lighting	Invoice Number 8840 already paid?	£7.39
Nurture Landscapes Ltd	Invoice Number 348765 Paid Unity BACS 24/7/24 <i>For ratification purposes only</i>	£770.81

9. To agree new Account Management matters with Unity Bank

10. To consider budget/precept setting

11. To consider Planning matters

11.1 Applications

Any application that appears on the Borough Council planning portal up to the date of the meeting, that requires the consultation of the Parish Council will be considered by the Councillors at this scheduled meeting, even if the application is not listed on the agenda below. Please check the planning portable for up-to-date information

24/01382/F Construction of domestic garage, Oak End, Field Lane, Wretton PE33 9QT
[24/01382/F | Construction of domestic garage | Oak End Field Lane Wretton King's Lynn Norfolk PE33 9QT \(west-norfolk.gov.uk\)](#)

11.2 Decisions

24/00007/REF Proposed detached dwelling and garage, land SW of The Coach House, Low Road, Wretton – **Appeal Allowed**

17/01856/VAR1B Modification of planning obligation, reference LC/S106/18/08 related to planning application 17/01856/O. Clover Social Club Low Road, Wretton PE33 9QN – **Application Refused**

11.3 Address notification

11.4 Correspondence

12. To receive general correspondence via email during the month and consider any further actions required

13. To consider Grass Cutting arrangements of the Churchyard

- 14.** To consider extending McAfee subscription which has expired on Clerk's laptop
- 15.** To consider ongoing monitoringS the Defibrillator
 - 15.1 A member of the parish has offered to take on the monitoring of the Defibrillator.
Awaiting handover from Rev Dr Ian Mack
 - 15.2 To consider the purchase of a spare set of Electrode Pads - £80.28 including VAT and shipping
- 16.** To consider First Aid Training by the East Anglian Air Ambulance to be held in Stoke Ferry Village Hall. Organised by SFPC, 14 September 2024 10am-11am or 11am-12pm
- 17.** To consider SAM Signs
 - 17.1 Member of the Parish has offered to take on the SAM Signs. Parish Council approval required.
 - 17.2 Reserve battery may need replacing in new SAM sign
- 18.** To consider donation to the Royal British Legion for a Wreath for Remembrance Sunday (£20.00 - 2023)
- 19.** To consider arrangements for Christmas
- 20.** To thank Stuart Atling for the refurbishment of the Parish Council Notice Board by the Defibrillator and for keeping the area by the paper bank strimmed
- 21.** To consider retrieving Parish Council documentation from previous Chairman
- 22.** To allow Public participation – to include information from developers, Police representatives or any other person invited to speak – 15 minutes (5 minutes per person)
- 23.** To receive items for next meeting's agenda
- 24.** Any further reports – for information only
- 25.** Date and time of next meeting – Monday 4 November 2024 at 7.30pm
- 26.** To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)
 - 26.1 To consider appointment of new Clerk