

Wretton Parish Council

Parish Councillors

Chair: Cllr Martyn Cann Vice Chair: Cllr Mick Peake
Cllr Gabby Atling, Cllr Peter Garnett, Cllr Holly Hogan, Cllr Debbie Lister
Cllr Karen Smith

Gail Robinson – Parish Clerk and RFO

Mobile: 07831845440

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8th May 2024

I hereby give you notice that the **Annual Parish Council meeting of Wretton Parish Council** will be held on Monday 13th May 2024 at 7.30pm, in All Saints Church. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Agenda

1. To Elect a Chairman
2. To Elect a Vice Chairman
3. To record the names of those present
4. To consider accepting apologies for absence
5. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations
6. To approve the minutes of the last ordinary council meeting held on Monday 4th March 2024 and to consider any matters arising from this meeting
7. To allow Public participation – to include information from developers, Police representatives or any other person invited to speak – 15 minutes (5 minutes per person)
8. To receive reports from Borough and/or County Councillors
9. Reports to include any updates from previous meetings:
 - 9.1 Chairman's Report
 - 9.2 Clerk's Report
10. To receive current financial update and authorise payments
 - 10.1 To receive bank account balances
 - 10.2 To receive details of income received
 - 10.3 To consider the recommended payments
 - 10.4 To consider Internal Audit report
 - 10.5 To consider and approve AGAR documents in order defined within the document and accompanying information due to return to the External Auditor
 - 10.6 To consider Grounds Maintenance way forward

11. To consider Planning matters

11.1 Applications

Any application that appears on the Borough Council planning portal up to the date of the meeting, that requires the consultation of the Parish Council will be considered by the Councillors at this scheduled meeting, even if the application is not listed on the agenda below. Please check the planning portable for up-to-date information.

11.2 Decisions

11.3 Address notification

11.4 Correspondence

12. To receive general correspondence via email during the month and consider any further actions required:

13. To consider and approve Grant Funding Policy (PC applications)

14. To consider and approve Social Media Policy

15. To consider and approve Newsletter and leaflet delivery/Volunteer Litter Pick, and Gardening Risk Assessments

16. Footpaths - To discuss footpaths and apply to add any which are not on the definitive map - update

17. Flooding - To discuss the recent flooding issues - update

18. Village projects: Wretton Green and play equipment replacement (Update)

19. To approve the new standing orders as drawn up by Clerk using the Model NALC

20. To discuss commemorating the 80th Anniversary of the D-Day Landings on 6 June – progress report

21. To allow Public participation – to include information from developers, Police representatives or any other person invited to speak – 15 minutes (5 minutes per person)

22. To receive items for next meeting's agenda

23. Any further reports – for information only

24. Date and time of next meeting – Monday 1st July 2024 at 7.30pm

25. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

22.1 To consider quotes for work required