

Wretton Parish Council

Parish Councillors

Chair: Cllr Martyn Cann Vice Chair: Cllr Mick Peake
Cllr Gabby Atling, Cllr Peter Garnett, Cllr Holly Hogan, Cllr Debbie Lister
Cllr Karen Smith

Gail Robinson – Parish Clerk and RFO

Mobile: 07831845440

Email: clerk.wrettonpc@gmail.com

26th February 2024

I hereby give you notice that the **Ordinary meeting of Wretton Parish Council** will be held on Monday 4th March 2024 at 7.30pm in All Saints Church. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Agenda

1. To record the names of those present
2. To consider accepting apologies for absence
3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations
4. To approve the minutes of the last ordinary council meeting held on Monday 8th January 2024 and to consider any matters arising from this meeting
5. To allow Public participation – to include information from developers, Police representatives or any other person invited to speak
6. To receive reports from Borough and/or County Councillors
7. Reports to include any updates from previous meetings:
 - 7.1 Chairman's Report
 - 7.2 Clerk's Report
 - 7.3 Risk Assessment Update
8. To receive current financial update and authorise payments
 - 8.1 To receive bank account balances
 - 8.2 To receive details of income received
 - 8.3 To consider the recommended payments

Online playgrounds	Swing seat	£117.60
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 - 8.4 CIL Money - To agree spending/allocation of CIL money (expiry 31/3/24 and 31/3/25)

£2196.00 was awarded between 1/4/18 - 31/3/19 and therefore must be used by 31/3/24

£1441.01 was awarded between 1/4/19 - 31/3/20 and therefore must be used by 31/3/25
 - 8.5 To discuss how the clerk is progressing with the laptop and agree a realistic date for the interim audit to take place

9. To consider Planning matters

9.1 Applications

Any application that appears on the Borough Council planning portal up to the date of the meeting, that requires the consultation of the Parish Council will be considered by the Councillors at this scheduled meeting, even if the application is not listed on the agenda below. Please check the planning portable for up-to-date information.

9.2 Decisions

9.3 Address notification

9.4 Correspondence

9.5 Planning comments - To discuss putting a process in place before the Parish Council submits their planning comments online

10. To receive general correspondence via email during the month and consider any further actions required

11. Jane Forby Charity – To ask trustees for a presentation to ascertain if there is a way forward for a collaborative working arrangement between the PC and the charity

12. Footpaths - To discuss footpaths and apply to add any which are not on the definitive map

13. Flooding - To discuss the recent flooding issues

14. Displaying of minutes – To discuss displaying the minutes only on the notice board by the bus stop, rather than on two notice boards

15. Village projects: Wretton Green and play equipment replacement (Update)

16. To consider items for the Highway Rangers, to be reported to Highways and future traffic management

17. To approve the new standing orders as drawn up by Clerk using the Model NALC

18. To discuss commemorating the 80th Anniversary of the D-Day Landings on 6 June – progress report

19. To consider holding a village litter pick and the arrangements required

20. To allow Public participation – to include information from developers, Police representatives or any other person invited to speak

21. To receive items for next meeting's agenda

22. Any further reports – for information only

23. Date and time of next meeting – Monday 6th May 2024 at 7.30pm

24. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

20.1 To consider quotes for work required

20.2 Grass Cutting - To discuss quotes received

20.3 Clerk's 'catch up' - Informal chat with Clerk to find out how she is settling in with Wretton Parish Council.