

Wretton Parish Council

Parish Councillors

Chair: Cllr Martyn Cann Vice Chair: Cllr Mick Peake
Cllr Gabby Atling, Cllr P Garnett, Cllr Holly Hogan, Cllr Debbie Lister
Cllr Karen Smith

Gail Robinson – Parish Clerk and RFO
Mobile: 07831845440

Email: clerk@wretton.org.uk

30th October 2023

I hereby give you notice that the **Ordinary meeting of Wretton Parish Council** will be held on Monday 6th November 2023 at 7.30pm in All Saints Church. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Agenda

1. To record the names of those present
2. To consider accepting apologies for absence
3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations
4. To approve the minutes of the last ordinary council meeting held on Monday 4th September 2023 and to consider any matters arising from this meeting
5. To allow Public participation – to include information from developers, Police representatives or any other person invited to speak
6. To receive reports from Borough and/or County Councillors
7. Reports to include any updates from previous meetings:
 - 7.1 Chairman's Report
 - 7.2 Clerk's Report
 - 7.3 Risk Assessment Update
8. To receive current financial update and authorise payments
 - 8.1 To receive bank account balances
 - 8.2 To receive details of income received
 - 8.3 To consider the recommended payments
 - 8.4 To consider changes to banking provision
 - 8.5 To consider replacing the current laptop to be provided for the Clerk to use

- 8.6 To consider contracts requiring quotes in preparation of the budget and precept requirement – including grounds maintenance**
 - 8.7 To consider CIL money**
 - 8.8 To consider Interim audit following NorfolkALC advice**
 - 8.9 To consider the purchase of replacement defibrillator pads**
 - 8.10 To consider the purchase of replacement litter bins and additional dog waste bins**
 - 8.11 To consider the purchase of a new village notice board**
- 9. To consider Planning matters**
 - 9.1 Applications**

Any application that appears on the Borough Council planning portal up to the date of the meeting, that requires the consultation of the Parish Council will be considered by the Councillors at this scheduled meeting, even if the application is not listed on the agenda below. Please check the planning portable for up-to-date information.
 - 9.2 Decisions**
 - 23/01316/F Wretton Churchill Cottage Field Lane Wretton King's Lynn Norfolk PE33 9QZ - New double garage Application Permitted 8 September 2023 Delegated Decision
 - 23/01376/F Wretton Land SW of The Coach House Low Road Wretton Norfolk - Proposed Detached Dwelling and Garage Application Refused 26 October 2023 Delegated Decision
 - 9.3 Address notification**
 - 9.4 Correspondence**
- 10. To receive general correspondence via email during the month and consider any further actions required**
- 11. Village projects: Wretton Green and play equipment replacement (Update)**
- 12. To consider procedure for the publication of draft and final minutes on the Parish Council website, Facebook page and Pump magazine**
- 13. To adopt updated Standing Orders (Model NALC)**
- 14. To discuss changes made to the website and payment to West Norfolk Web Design**
- 15. To consider Christmas events and Parish Council's contribution towards these**
- 16. To consider the Parish Council's contribution toward events in 2024**
- 17. To consider items for the Highway Rangers, to be reported to Highways and future traffic management**

- 18. To consider holding a village litter pick**
- 19. To consider holding a bulb planting event at the Hollow**
- 20. To consider items for and to use the Community Pay back team**
- 21. To receive items for next meeting's agenda**
- 22. Any further reports – for information only**
- 23. Date and time of next meeting – Monday 8th January 2024 at 7.30pm**
- 24. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**
 - 15.1 To consider quotes for work required**